

CDYCI COMMISSION MEETING
9:00 am, Wednesday, December 18, 2024

The Capital District Youth Center, Inc's December 18th meeting will be held in person at 1 Park Place, Suite 102, virtually through Zoom Meetings and, later, posted on CDPRC's Youtube Channel.

Members Present: William Connors, Kristin Swinton, Laura Bauer, Craig Warner, Mike Stammel Gary Hughes, Jasmine Higgins

Others Present: Moira Manning (Albany County Department for Children, Youth and Families), Luke Jacobs (Together for Youth), Raymond Wilcox (Together for Youth),

Others Present via Zoom Platform: Bob Ryan (Harris Beach) Stephanie Thomas (Albany County Executive Office).

Members / Others Absent: Susan Costanzo, Samantha Miller-Herrera.

1. Welcome & Introductions

President Warner introduced everyone and took roll call. He welcomed Jasmine Higgins to the Board for Albany County.

2. Approval of October 16, 2024 Meeting Minutes

The minutes were distributed before the meeting. No questions or changes made.

Action Taken

Gary Hughes made a motion to approve the October 16th 2024 meeting minutes, and Laura Bauer seconded it. The motion passed unanimously.

3. Financial Statements through November 30, 2024

The statements through September for the Secure Detention and Specialized Secure Detention facilities was presented to the Board. On the balance sheet, the corporation held \$177,433 funds in our accounts on November 30.

Action Taken

Laura Bauer made a motion to approve the Financial Statements through October 30, 2024, and Mike Stammel seconded it. The motion passed unanimously.

4. 2025 Budget

The 2025 Budget was presented to the Board for their approval. This year, the overall budget is increasing by 5.2%.

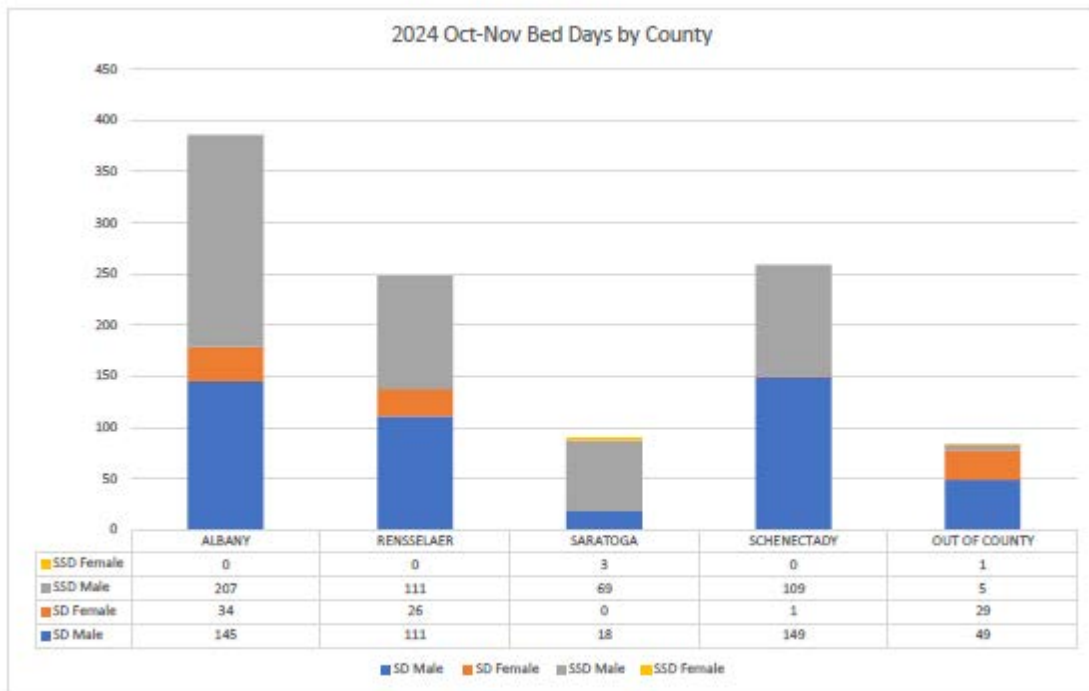
7. Maximum Facility Capacity for Current Renovation Phase

With Dorm D and C now open SCOC issued changes to the facility’s maximum capacity rating.

8. DASNY PSA Update

At a previous meeting the board authorized up to \$300,000 to procure equipment for our new school operator Capital Region BOCES. A project services agreement was executed in October for \$264,597.10. To date, \$194,922.72 has been encumbered. Costs for work that falls outside of the renovation project scope will be eligible for reimbursement from the state however cost share has yet to be determined. Any local share will be billed out to the member counties according to the cost share percentages

9. Facility Use



10. RTA Capital Project Update

The project is 89% complete with the substantial completion date now April 1, 2025. Dorm C, the gym, the three classrooms, the library have all been turned over to the facility. Dorms A and B, kitchen, and main entrance foyer have been closed and are undergoing renovations. The Albany County legislature has approved contract

modifications to provide additional contingency funds across all the prime contractors. Contingency funds, particularly for the general contractor and electrical contractor have been depleted due to change orders related to life/safety issues, regulating agency required changes, code compliance and unforeseen site circumstances. Additional funds from the state were not needed as there was \$866,323 unencumbered from the total financed amount.

11. Education Program Update

While Together For Youth has hired an education program administrator and our new school operator Capital Region BOCES has hired a teacher, there are still challenges with onboarding a full education team. As an interim step for the next year, laptops have been provided to the youth with software loaded that is compliant BOCES and local district curriculums. Learning is fully remote in 3 rooms.

12. Election of 2025-2026 Officers

The Nominating Committee has presented the following appointments for the 2025-2026 Officers. No nominations were made on the floor.

President:	Gary Hughes- Schenectady County
Vice President:	William Connors- Albany County
Secretary:	Laura Bauer- Rensselaer County
Treasurer:	Craig Warner- Saratoga County

Action Taken

Jasmine Higgins made a motion to approve the election of the 2025 -2026 Officers, and Mike Stammel seconded it. The motion passed unanimously.

13. 2025 Meeting Schedule

The following schedule was presented to the Board for approval of the 2025 meetings.

- January 15, 2025
- April 16, 2025
- June 18, 2025
- October 15, 2025
- December 17, 2025

Action Taken

Laura Bauer made a motion to accept the 2025 meeting schedule, and Mike Stammel seconded it. The motion passed unanimously.

14. Facility Operation / Agency Report (Together for Youth)

Programming is a very special part of the environment at the facility and there have been some new programs going well. There are Youth Speaker Services, Youth are working with an Albany Gallery to create a mural in a hallway in the building. There is a music program and the usage space has tripled with the opening of the gym, library and 3 classrooms. A fully mental health clinician has been hired as well. A walk through of all the progress made will be determined at a future date.

15. Other Business

There was no other business to discuss.

16. Adjournment

Action Taken

Mike Stammel made a motion to adjourn and Gary Hughes seconded it. The motion passed unanimously. The meeting was adjourned at 9:36 a.m.

The next meeting of the CDYCI Board will be January 15, 2025 at 9:00 a.m.

Respectfully submitted,

Amy Weinstock
Office Manager

Reviewed and approved by

William Connors,
Secretary