

## COMMISSION MEETING

March 20, 2019

Capital District Regional Planning Commission  
1 Park Place, Suite 102  
Albany, NY 12205

**Present:** Lucille McKnight, Judy Breselor, Jacqueline Stellone, Michael Stammel, Scott Bendett, Kristin Swinton, Donald Ackerman, Joseph Landry, Willard Bruce, Lawrence Schillinger, Barbara Mauro, Gary Hughes, Jason Kemper

**Present via GotoMeeting:**

**Absent:** Joseph Grasso, Jim Shaughnessy, Nancy Casso. Michael Apostol

**Staff Present:** Mark Castiglione, Martin Daley, Tara Donadio, Todd Fabozzi, Jill Falchi, Joshua Tocci, Amy Weinstock

**1. Welcome and Introductions**

Chairman Joe Landry called the meeting to order at 10:05 a.m. He welcomed Kate Maynard to the CDRPC staff. Kate said a few words.

**2. Accept January 16, 2019 Meeting Minutes**

The minutes were distributed before the meeting and no changes were made.

**Action Taken**

Donald Ackerman made a motion to approve the meeting minutes and Scott Bendett seconded. The motion was approved unanimously.

**3. Financial Statements through February 28, 2019**

Invoices were sent to each of the four counties. Albany and Rensselaer Counties pay semi-annually while Saratoga and Schenectady Counties are billed quarterly.

Through February, revenues at 13% to budget and expenses are 15% to budget (Par = 17%).

As noted on the Balance Sheet, on February 28th we had \$141,551 cash in the bank not including amounts for the NYSERDA CEPC program and the CD. The outstanding receivables total \$345,873. The majority of the receivables reflect the payment due to CDRPC from fourth quarter billings, NYSERDA invoiced amount for total program

expenses, and payment from Schenectady County. We also have one Certificate of Deposit.

### **Action Taken**

Michael Stammel made a motion to approve the financial statement and Gary Hughes seconded. The motion was approved unanimously.

#### **4. Pre-audit Financial Statements**

For the year, the revenues were at 98% while expenses are at 93% to budget based on the revised 2018 budget adopted by the board. The revenue reflects the final billings through the fourth quarter of 2018 and all expenses have been accounted for. Unless there are adjustments made as a result of the audit, the Commission ended the year with a net operating surplus of \$53,025.51 increasing the Unreserved Fund Balance to \$387,550.66. The Fund Balance does not include Compensated Absences owed to the staff which is considered a long-term liability. A final audited financial statement prepared by the new auditing firm engaged by the Commission will be presented at the May or July meeting.

Judy Breselor made the motion to accept the pre-audit financial statements and Barbara Mauro seconded. The motion was approved unanimously.

#### **5. Accept Grant Clean Heating and Cooling Grant from NYSERDA**

CDRPC has been awarded a three-year, \$200,000 match-free grant from NYSERDA for a Clean Heating and Cooling Communities Campaign. CDRPC will conduct community-based outreach, education, and bulk procurement campaigns for clean heating and cooling (CH&C) technologies (e.g., ground- and air- source heat pump systems). The campaigns aim to increase education and consumer awareness of CH&C technologies, reduce costs associated with the purchase and installation of CH&C projects, increase local adoption of CH&C technologies, and identify campaign characteristics and approaches that are important for success and can potentially be replicated in other campaigns.

In addition to the core campaign noted above, which will run for three years, CDRPC will implement a one-year workforce development campaign. CDRPC will work with Hudson Valley Community College and local CH&C technology experts to financially support a Geothermal Accredited Installer workforce training program. The program will utilize HVCC's state-of-the-art Geo Lab facility at their TEC-SMART Center in Malta.

It is the recommendation of the A&F Committee that the board authorize the acceptance of the grant.

Willard Bruce made a motion to accept the Clean Heating and Cooling Grant from NYSERDA and Craig Warner seconded. The motion was approved unanimously.

## **6. Budget Amendment**

Per board action to accept the NYSERDA Clean Heating and Cooling Communities grant, budget amendments are needed to reflect additional revenues and expenses.

Anticipating a grant contract year from April 1 – March 31, we should roughly expect three quarters of revenue and expenses will occur within CDRPC's fiscal year. Giving the nature of the program, I anticipate certain budget lines will be fully expended within our fiscal year while others will have expenses that carry forward into calendar year 2020.

Revenues on the NYSERDA line are increased \$75,000 from \$270,000 to \$345,000. Revenues on the UPWP and 604b lines are reduced to reflect reallocation of staff hours from those programs to the new grant work. Changes to expenses are as follows: CDRPC Workshops and Special Events increased by \$900 to \$12,900, Conference Registrations and Sponsorships is increased by \$9,975 from \$4000 to \$13,975 to reflect workforce conference scholarships, Consultant Services line is increased by 28,520 from \$53,000 to \$81,520 for consultant work on marketing and web development, Printing and Publishing increased by \$3,040 from \$5,000 to \$8,040, Travel is increased by \$740 from \$20,000 to \$20,740.

The expenses also reflect shifting \$2,100 annual cost of our email from the Internet line to the Computer Supplies and Software line.

The net revenue increase is \$45,000 and additional expenses total \$44,075.

### **Action Taken**

Lucille McKnight made the motion to accept the 2019 budget amendment and Jason Kemper seconded. The motion passed unanimously.

## **7. Regional Indicators Dashboard MOU and Revenue Contract**

CDRPC, the Capital Region Chamber, the Community Foundation for the Greater Capital Region, and the Capital District Transportation Committee are working in partnership to develop a regional indicators web-platform that provides a common source of data and interactive visualizations as a means to inform community members, spur discussion, identify emerging issues, plan community investments, and inform decision-making and policy positions in the greater Capital Region.

On behalf of the partners, CDRPC will engage the services Albany Visualization And Informatics Lab - Lewis Mumford Center, University at Albany, SUNY (AVAIL) who will provide CDRPC and the partners with an acceptable Regional Indicators Web-Platform. CDRPC will also maintain the platform on behalf of the partners.

Financial commitments of the partners are defined within the attached MOU and the scope of work and deliverables are outlined in the agreement with UAlbany. With the recommendation of the A&F Committee, Board action is requested for authorize the Executive Director to execute both agreements.

There were a few questions discussed at the meeting regarding the contract. Who is the client in the MOU (CDRPC), are there any repercussions if deadlines are missed? – Hope to have a draft by the summer and BETA testing by the fall. How is the maintenance going to be done? Who will be overseeing it? CDRPC will be instituted to do the main input and updates of routine work, but the contract will have AVAIL do the long term project maintenance, with routine updates to CDRPC. It's a hybrid plan.

### **Action Taken**

Michael Stammel made a motion to allow the Executive Director to execute the MOU agreement. Don Ackerman seconded. The motion passed unanimously.

Lucille McKnight made a motion to allow the Executive Director to execute the AVAIL Lab agreement with University at Albany. Kristin Swinton seconded. The motion passed unanimously.

## **8. Northern Border Regional Commission Local Development District**

The Northern Border Regional Commission (NBRC) is a Federal-State partnership for economic and community development in northern Maine, New Hampshire, Vermont, and New York. Each year, the NBRC provides Federal funds for critical economic and community development projects throughout the northeast. These investments lead to new jobs being created and leverages substantial private sector investments. Created by the U.S. Congress in 2008, the NBRC partnership is based on the successful Appalachian Regional Commission model and is part of a group of new regional commissions created by Congress within the last twenty years. The NBRC has been funded by Congress since 2010.

In 2018, the area of the NBRC was expanded to include Rensselaer, Saratoga and Schenectady counties. The NBRC works with Local Development Districts

(LDDs) to administer the program. For the purposes of the NBRC, LDDs are federally designated Economic Development District, so designated by the US Department of Commerce, Economic Development Administration on or before the creation of the Northern Border Regional Commission in 2012. CDRPC is a designated EDD and therefore has been asked to serve as the LDD for the new counties within our region. NBRC grant resources dovetail with our existing EDA program.

The A&F Committee recommends the Board authorize the application to become a LDD for the purposes of the NBRC, and further recommends that our LDD service area include Greene County subject to the concurrence of Greene County leadership.

### **Action Taken**

Don Ackerman makes the motion to authorize the application to become a LDD for the purposes of the NBRC, and further recommends that our LDD service area include Greene County subject to the concurrence of Greene County Leadership. Scott Bendett seconded the motion. The motion passed unanimously.

## **9. Strategic Planning**

CDRPC's current strategic plan was completed in December 2015 and covered FY 2016 – 2018. A copy of the plan is available here <https://cdrpc.org/wp-content/uploads/2019/03/15-12-16-Approved-plan.pdf>. Now is the time to consider reengaging in the strategic planning process and plan for the development of a new plan.

There was on convening an ad hoc committee now and whether a member of each County should be on the committee.

The committee's charge would be to:

- review the existing plan,
- make recommendations related to the need for an update,
- estimate the budget need prior to the adoption of CDRPC's preliminary 2020 budget in July,
- oversee the procurement process, and
- provide guidance and high level input to the consultant

Chairman Landry requested any board members interested in serving on the strategic planning committee email Mark prior to the May meeting. There will be further discussions at the next meeting.

### **Action Taken**

No action was taken.

## **10. LTCP Memo**

Thank you to Martin for the 2 year process to accomplish the 10.3 million dollar settlement within Communities for the 2012-2016 time frame. Catch up payments will be made. The City of Cohoes and Rensselaer financed their payments and have worked out a payment plan.

There has been a 25% decrease of CSO into the Hudson over the past few years. There are still phases in work to continue clean up efforts. A new website, brochure and public communication tools are being made available to update the public on the progress of CSO.

## **11. Other Business / Staff Activity Report**

### **ADMINISTRATION AND OUTREACH**

CDRPC Secures Multi- Year Grant for Clean Heating and Cooling programs: CDRPC has been awarded a three-year, \$200,000 match-free grant from NYSERDA for a Clean Heating and Cooling Communities Campaign. CDRPC will conduct community-based outreach, education, and bulk procurement campaigns for clean heating and cooling (CH&C) technologies (e.g., ground- and air- source heat pump systems). The campaigns aim to increase education and consumer awareness of CH&C technologies, reduce costs associated with the purchase and installation of CH&C projects, increase local adoption of CH&C technologies, and identify campaign characteristics and approaches that are important for success and can potentially be replicated in other campaigns.

Twenty-eight Capital District Municipalities Now Clean Energy Communities: As of March 11, 2019, twenty-eight communities in the Capital Region have achieved Clean Energy Communities Designation with the help of CDRPC staff. By becoming Designated, these communities have qualified for \$2,380,000 in match-free project funding - Albany County (\$280,000), Schenectady County (\$250,000), City of Albany (\$180,000), Cohoes (\$130,000), Bethlehem (\$130,000), Niskayuna (\$100,000), Knox (\$130,000), Clifton Park (\$50,000), Glens Falls (\$50,000), Hillsdale (\$80,000), Ancram (\$80,000), Saratoga Springs (\$50,000), Watervliet (\$80,000), Troy (\$180,000), Voorheesville (\$80,000), Queensbury (\$50,000), Edinburg (\$50,000), Town of Catskill (\$35,000), New Scotland (\$80,000), Ghent (\$35,000), Guilderland (\$35,000), Altamont (\$35,000), Hudson (\$35,000), Philmont (\$35,000), Town of Chatham (\$35,000), Town of Nassau (\$35,000), Village of Kinderhook (\$35,000), Austerlitz.

### **Regional Indicators Dashboard Partnership**

Working in partnership, the Capital Region Chamber's Non-Profit Business Council, the AVAIL Lab at UAlbany, the Community Foundation for the Greater Capital Region, the Capital District Transportation Committee, and CDRPC have begun the process of developing a new regional indicators dashboard which will establish a common collection of key indicators, while making the variety of data more accessible and useful to communities and organizations throughout the region. More than 80 stakeholders attended a meeting hosted by the Capital Region Chamber on February 5th and provided input on the project to inform the development of these new data tools. In addition, a follow up survey was distributed to attendees, which will help guide the development of the project. The new dashboards will facilitate data visualizations and allow users to download the data for further analysis. Check on [cdrpc.org](http://cdrpc.org) soon for more information.

### **Local Government Workshop held on Jan. 9, 2019:**

Our November 16 workshop was postponed due to snow and was rescheduled to Jan. 9, 2019. Nearly 100 attendees participated in concurrent sessions featuring topics of interest to elected officials, board members, clerks and treasurers, planning and zoning board members, public works and highway professionals, and code enforcement officers. Planning and Zoning Board members received credit towards their annual training requirement. The opening plenary featured our 2018 Erastus Corning 2nd Achievement Awards for Intermunicipal Cooperation. CDRPC recognized individuals and organizations whose efforts have significantly contributed to the advancement of regional development and planning through intermunicipal or inter-agency cooperation.

### **Erastus Corning Awards for Intermunicipal Achievement:**

The 2018 Erastus Corning 2nd Awards for Intermunicipal Achievement were given during the opening plenary of CDRPC's January 9th workshop. The Awards recognize municipalities and organizations whose efforts have significantly contributed to the advancement of Intermunicipal and interagency cooperation and regional planning within the Counties of Albany, Rensselaer, Saratoga and Schenectady. The award-winning initiatives, municipalities and organizations include: Rocco A. Ferraro, AICP; Albany Pool Communities CSO Long Term Control Plan; Rensselaer Land Trust County-Wide Land Use Planning for Rensselaer County, NY; Town of Clifton Park and Town of Halfmoon Community Connections Project; and Solarize Albany. The awards are named in honor of CDRPC's first Chairman, Erastus Corning, 2nd, Mayor of the City of Albany from 1942-1983, and recognize initiatives that involved at least two local jurisdictions or entities within the four-county region.

### **CDRPC Spring Workshop:**

The Spring CDRPC Workshop is slated for May 29th at Hudson Valley Community College

**CDRPC Website Dashboard:**

With the update to our website, the website Google Analytics Dashboard will need to be reestablished. The next report will include new website data metrics.

**CDRPC GIS:**

Staff continues to update and maintain its GIS, utilize the system for internal project analysis, and to provide GIS products and services to local governments, agencies and citizens on request. The CDRPC Census Mapper is accessible through a web browser at [cdrpc.org](http://cdrpc.org). A Census Mapper video tutorial is available here <https://cdrpc.org/2018/08/census-mapper-video-overview/> . The Census Mapper is currently being updated with the recent census data release.

<b>Census Mapper</b>	<b>Total Pageviews</b>	<b>Total Users</b>	<b>Total New Users</b>
<b>January 1 – March 14, 2019</b>	10	10	10

**Social Media Footprint Growing:**

We continue to make use of social media tools including Facebook, Twitter and LinkedIn. Below is a summary of our likes and follows. The number in (X) represents the change from the prior reporting period.

<b><u>Facebook</u> “Follow”</b>	<b><u>Twitter</u> “Follow”</b>	<b><u>LinkedIn</u> “Follow”</b>	<b><u>Instagram</u> “Follow”</b>
425 (+41)	296 (+15)	143 (+6)	139 (+4)

**CDRPC YouTube Channel:**

In the past, we’ve posted videos from past events to our website. However, do to the size of these files, we’ve created a YouTube channel for these files which should improve user experience and overall video performance. Please take a moment to check it out and “subscribe” to it. CDRPC YouTube Channel

**CDRPC Quarterly Billings:**



Fourth quarter invoices for 604b (Water Quality), UPWP, EDA, CSO, and CDYCI were prepared and submitted to the appropriate agencies for payment, and the monthly invoices for January-October have been submitted to NYSERDA for the CECF program.

### **Regional Information System & Data Services:**

CDRPC Providing Tech Support and Outreach for Census PSAP Review Process:  
Staff has mapped and evaluated the US Census Bureau's proposed census tract changes and has provided the maps and descriptions to the four counties for review and comment. The changes, which were created by the Census Bureau, involve 32 splits of 64 2010 tracts to better fit tract population criteria as the county's population has evolved over the past decade. New block group boundaries have also been proposed to correspond to the new tract boundaries. Staff will be making any proposed modifications during April and once complete will be submitting the final proposed tracts to the Bureau for use for the 2020 census. Staff is coordinating the evaluation with CDTC staff and has notified communities where the tract changes are proposed.

### **School Enrollment Projections:**

CDRPC staff is working on the 2018-2019 school enrollment projections. Staff has completed the Shenendehowa and Bethlehem District projections with Ballston Spa remaining. Thank you to Josh for his work on this project.

### **Staff Provides Assistance to Capital Roots Foodshed Study:**

Capital Roots held a forum on the region's foodshed, and CDRPC participated and provided feedback.

### **Data Updates:**

CDRPC is in the process of updating our website's data. While not yet complete, some of the data that has been updated so far includes:

### **Consumer and Producer Price Index Employment, Unemployment, and Unemployment Rate and Regional Gross Domestic Product Capital District Youth Center Usage**

Highlight: Cost of Living Index

### **Water Quality:**

### **Water Quality Technical Assistance Continues:**

Staff is wrapping up the fourth and final quarter of the 2015-2019 604(b) Water Quality Program funded in part by NYSDEC. Early last fall, CDRPC applied for funding to support four additional years of this program. We are optimistic we will be awarded but there is no timetable for an award notice. We continue to participate in county water quality coordinating committee activities, MS4 committees, green infrastructure initiatives, the Ballston Lake Watershed Advisory Committee and at stakeholder events such as Conservation Advisory Committee Roundtables. Tara Donadio has been providing staff support, picking up where Dan Harp left off upon his departure. Tara is spearheading the Green Infrastructure Code Audit reports. CDRPC completed a promotional run of rain barrel sales and education at various neighborhood association meetings in Albany. More than 20 barrels were sold.

### **Communities Approved LTCP Project Credits:**

Staff completed an initiative to reconcile all program expenses to settle credits for the community advanced projects in the Long Term Control Plan (LTCP). The Communities have completed the first round of credit authorizations. An IMA was executed between the communities that reconciles more than \$10.2M of CSO LTCP costs dating back to 2012 and invoices to settle these expenses have been distributed to creditors.

### **CSO Program Continues to Improve Water Quality:**

To date, nearly 280 million gallons of annual untreated CSO discharges to the Hudson have been abated. This represents a near 23% reduction in untreated CSO volume to the Hudson. These reductions are the result of more than 50 completed projects and programs. More than \$59m has been invested and of that, nearly \$34m of grants have been leveraged to support the program and save local ratepayers. CDRPC submitted the 2018 season's end Semi-Annual report to DEC on March 1. The report summarized active and upcoming projects – including a Public Notification System that will roll out at the end of March. Read more at <https://cdrpc.org/programs/water-quality/combined-sewer-overflow-cso>

### **Martin Daley Receives Scholarship to Land Use Leadership Alliance (LULA) Training Program:**

Daley was selected to receive this intensive training for his experience and leadership in working with communities on a variety of water quality issues. The LULA training program is offered by the Pace University Land Use Law Center.

### **Transportation, Land Use and Sustainability:**

### **Clean Energy Communities Program:**

Staff continues to manage and implement the CEC Program for the Eastern Upstate NY Territory. A program quarterly webinar was held on 2/27 on the topic of Climate Smart Communities. One hundred and fifty people attended. A quarterly newsletter highlighting the efforts of local communities is pending NYSERDA review and a quarterly workshop will be held at the Guilderland Library on 4/19.

As of March 11, 2019, twenty-eight communities in the Capital Region have achieved Clean Energy Communities Designation with the help of CDRPC staff. By becoming Designated, these communities have qualified for \$2,380,000 in match-free project funding - Albany County (\$280,000), Schenectady County (\$250,000), city of Albany (\$180,000), Cohoes (\$130,000), Bethlehem (\$130,000), Niskayuna (\$100,000), Knox (\$130,000), Clifton Park (\$50,000), Glens Falls (\$50,000), Hillsdale (\$80,000), Ancram (\$80,000), Saratoga Springs (\$50,000), Watervliet (\$80,000), Troy (\$180,000), Voorheesville (\$80,000), Queensbury (\$50,000), Edinburg (\$50,000), Town of Catskill (\$35,000), New Scotland (\$80,000), Ghent (\$35,000), Guilderland (\$35,000), Altamont (\$35,000), Hudson (\$35,000) Philmont (\$35,000), Town of Chatham (\$35,000), Town of Nassau (\$35,000), Village of Kinderhook (\$35,000), Austerlitz.

Currently, 190 communities within the Territory completed a total of 578 actions and 101 communities have achieved designation with the Eastern Upstate NY Territory, which is managed by CDRPC. We are currently providing technical assistance to over 70 communities in the Capital Region and over 280 throughout the Territory, and we continue to explore opportunities to assist additional communities within our program territory.

### **Community Choice Aggregation Public Event:**

An event was hosted on March 5th at the Schenectady Library to educate the community about Community Choice Aggregation. The event was hosted by the Capital District CCA Steering Committee, with presentations by CDRPC, NYSERDA, and an introduction by the City of Schenectady's Mayor McCarthy. There was a turnout of 80 people, who were very engaged in the question and answer period that followed.

**A Capital District Conservation Advisory Council Roundtable** was held on February 4th at the Colonie Library. This event, which is the second one to be co-hosted by CDRPC, is a gathering of CACs in the region, with presentations by CDRPC, Mohawk Hudson Land Conservancy and the NYSDEC Hudson River Estuary Program. There were approximately 50 attendees. The CAC members in attendance were engaged in a lively discussion after the presentations concluded, sharing ideas and experiences from around the region.

### **CDRPC Provides Tech Assist on CDTC Projects:**

The staff continues to participate on CDTC's Planning Committee, Bike/Ped Taskforce, Capital District Clean Communities Coalition, the Regional Linkage Forum, Complete Streets Task Force, and the Freight Committee. Staff continues to participate on various Linkage Study advisory committees as part of the CDTC Linkage Grant Program including:

- Craig-Main St, Schenectady Linkage Study
- Albany-Shaker Road Corridor Study
- Troy Trail Connection Study
- Albany/Washington Ave Corridor Study.

### **Economic Development:**

Kate Maynard, AICP has joined the CDRPC team and brings with her a deep background of municipal planning, development projects and initiatives, collaboration with a number of entities, and project management. Her prior position was with the City of Saratoga Springs where she served as Principal Planner since 2010.

Since her start on February 25th, Maynard has been getting acclimated to the program, continuing existing responsibilities, and providing input on potential additional opportunities for CDRPC.

### **Foreign Trade Zone (FTZ-121)**

Management of program continues. Meeting with AMRI as FTZ producer held, and their required annual report has been completed and submitted. Research and analysis taking place to understand opportunities and challenges of program and potential additional users. CDRPC's Annual Report due March 31, 2019, work being completed currently.

### **IMPLAN economic analysis software**

CDRPC will continue offering a tailored economic analysis of defined activities as a service to public entities within our 4-county region. This service has been popular and serves an important role to date in notable projects within the region.

Staff technical training continues on use of the software and its recently updated platform and potential expanded use within CDRPC's projects. In person IMPLAN training is planned for early April to gain additional expertise with the software.

### **Northern Border Regional Commission**

Recently, the counties of Greene, Rensselaer, Saratoga, Schenectady, Warren, and Washington and were added to the service area of the Northern Border Regional Commission. The Northern Border Regional Commission is a Federal-State partnership for economic and community development in northern Maine, New Hampshire, Vermont, and New York. Each year, the NBRC provides Federal funds for critical economic and community development projects throughout the northeast.

Currently solicitation is out regarding economic and infrastructure grant program with applications due in May. Should CDRPC move forward as designated local development district, it will serve an administrative capacity for any project granted funding within its service area, providing potential revenue to offset efforts in this manner.

### **Human Services & Criminal Justice:**

#### **CDYCI Certifies Facility for Adolescent Offenders:**

The facility was certified by the Office of Children and Family Services and the State Commission of Corrections to operate as a Specialized Secure Detention (SSD) Facility for Adolescent Offenders (AO). The SSD Facility was opened for operation on October 1. The initial certifications are conditions on a variety of improvements that will be required to the facility. Certification authorization was expanded to 24 beds in March 2019. SMRT architects have completed concept design work, cost estimates and facility assessment. They are scoping phase 2 work, which will include the development of architectural and engineering drawings. CDYCI, along with county stakeholders, continue to address financial issues, including reimbursing for operations expenses and financing of the capital improvements.

#### **CDYCI Rates and Billings:**

CDYCI was informed in can no longer set its own rates for facility use and it must comply with rates set by OCFS. Further, these rates will be subject to change throughout 2019. In 2020, according to OCFS, CDYCI will no longer be able to serve the counties in its current role. Conversations are on-going related to the impact of these changes.

#### **Agreements:**

CDYCI has executed more than twenty agreements since August that allow outside counties to use both SD and SSD facilities. CDYCI agreements with the participating counties, as well as outside counties, are structured to include our historic rate-setting,

billing, reimbursement and reconciliation methodology. The agreements will need to be updated to reflect new allowable process procedures.

### **Municipal Cooperation Agreement and Letters of Intent:**

The cost-share relationship, particularly as it relates to the cost-share of expenses incurred prior to financing, are addressed in the municipal cooperation agreement which has been distributed to the counties for action. The agreement also recodifies the counties' commitment to continue to work in partnership through CDYCI.

### **Project Financing:**

While Albany County has approved bonding for a portion of the estimated project costs of 9.5 million, the option to finance the project through DASNY remains pending. DASNY appears to be waiting for some answers regarding the structure of the aggregate financing, and will not discuss scenarios until they have all necessary information. Given the delay in getting clarity on this option and the delay in executing a contract modification with SMRT, completing the improvements in 2019 is unlikely. Starting the project in 2019 also appears unlikely.

### **News Clips:**

Climate solutions and conservation roundtable to be held in Hudson

Hudson Valley 360-Mar 7, 2019

Tara Donadio and Jill Falchi-Henck, Sustainability Planners with the Capital District Regional Planning Commission, will provide information ...

Meeting Tuesday in power purchase aggregation The Daily Gazette-Feb 8, 2019

At the meeting, presentations will be made by the Capital District Regional Planning Commission, the New York State Energy Research and ...

2019 State of the County address: 'Our future is bright'

The Altamont Enterprise-Jan 31, 2019

One estimate from the Capital District Regional Planning Commission of the Capital District Youth Center said that, in a daily population of thirteen 16- and ...

Bills for updating aging water, sewage systems continue to grow

Albany Times Union-Jan 17, 2019

"Local needs for this are always going to outpace funding," said Martin Daley, water quality director for the Capital District Regional Planning Commission.

Census data highlights Capital Region inequality

Albany Times Union-Jan 6, 2019

In addition, a 2018 study by the Capital District Regional Planning Commission showed that from 1990 to 2016, only white households within ...

Capital Region income growth fares well

Albany Times Union-Dec 29, 2018

... buildings that demand higher rents or purchase prices, said Mark Castiglione, executive director of the Capital District Regional Planning Commission

**12. Next Commissioner Meeting Date: May 15, 2019, 10:00 a.m.**

**13. Adjournment**

Gary Hughes made a motion to adjourn the meeting and Lucille McKnight seconded. The motion was approved unanimously.

Respectfully submitted,

Amy Weinstock  
Office Manager

Reviewed and approved by,

Craig Warner  
Secretary/Treasurer