



CAPITAL DISTRICT

**Regional  
Planning  
Commission**

One Park Place, Suite 102 | Albany, New York 12205  
(518) 453-0850 | (518) 453-0856, fax | www.cdrpc.org

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**COMMISSION MEETING**  
**10:00 am, Wednesday, December 19, 2018**  
**CDRPC Office**  
**One Park Place**  
**Albany, New York**

**AGENDA**

1. Welcome and Introductions
2. Accept October 17th, 2018 Meeting Minutes\*
3. Financial Statements through November 30, 2018 (Memo 18-33)\*
4. Report from the Nominating Committee (Memo 18-34)\*
5. Proposed 2019 Budget (Memo 18-35)\*
6. Proposed 2019 Meeting Schedule (Memo 18-36)\*
7. Draft Administrative Guidelines and Employee Handbook (Memo 18-37)
8. New Office Manager (Memo 18-38)\*
9. Staff Activity Report
10. Other Business
11. Next Commission Meeting Date: January 16, 2019, 10am

\*Formal Board Action Anticipated