

Albany CSO Pool Communities Corporation

C/O Capital District Regional Planning Commission
One Park Place, Suite 102 | Albany, New York 12205 (518) 453-0850 | (518) 453-0856, fax |
www.cdrpc.org

Minutes of Governance Committee Meeting Thursday, October 11, 2018 10:00am

Committee Members Present:

Bill Simcoe – City of Albany
Garry Nathan – City of Cohoes
Mark Hendricks – City of Rensselaer
Richard Lyons – Albany County Water Purification District

Also Present:

Mark Castiglione – CDRPC Staff
Martin Daley – CDRPC Staff
Donna Reinhart – CDRPC Staff
Jeremy Smith – City of Watervliet
Tim Murphy – Albany County Water Purification District
Gerry Moscinski – Rensselaer County Sewer District
Chris Wheland – City of Troy
Tom Dufresne – City of Albany

I. Call to Order/Roll Call

Rich Lyons called the meeting to order at 10:00AM

II. Reading and Approval of Minutes of November 9, 2017*

The minutes were distributed before the meeting. No changes were made.

Action Taken

Bill Simcoe made a motion to approve the November 9, 2017 meeting minutes and Mark Hendricks seconded. The motion was approved unanimously.

III. Officers for 2019-2022

The formation documents of the Corporation state that officers appointed to the Board are for a 3-year term. It is now time to re-appoint for the next 3 years.

Rich Lyons announced that he is stepping down as President and off the Board completely. Bill Simcoe expressed interest in serving as President.

Action Taken

Mark Hendricks made a motion to recommend Bill Simcoe as President to the full board and Garry Nathan seconded. The motion was approved unanimously.

Gerard Moscinski expressed interest in serving another term for Vice President.

Action Taken

Mark Hendricks made a motion to recommend Gerry Moscinski as Vice President to the full board and Bill Simcoe seconded. The motion was approved unanimously.

Tom Dufresne would bring financial experience to the treasurer position. Chris Wheland will step down as Treasurer.

Action Taken

Mark Hendricks made a motion to approve the recommendation of Tom Dufresne as Treasurer to the full board and Bill Simcoe seconded. The motion was approved unanimously.

Jeremy Smith is willing to serve another term as Secretary.

Action Taken

Bill Simcoe made a motion to reinstate Jeremy Smith as Secretary to the full board and Mark Hendricks seconded. The motion was approved unanimously.

IV. Committees for 2019-2022

Martin Daley distributed draft committee lists prior to the meeting. The governance committee will need to be changed to incorporate changes in the officer roles.

Proposed Governance Committee

Jeremy Smith
Bill Simcoe
Garry Nathan
Sean Ward
Mark Hendricks

Action Taken

Garry Nathan made a motion to recommend Jeremy Smith in place of Rich Lyons on the Governance Committee and Mark Hendricks seconded. The motion was approved unanimously.

No changes are proposed for the Audit Committee.

Proposed Audit Committee

Garry Nathan
Sean Ward
Mark Hendricks

Action Taken

Garry Nathan made a motion recommend the Audit Committee slate and Mark Hendricks seconded. The motion was approved unanimously.

The finance committee will need to be changed to incorporate changes in the officer roles.

Finance Committee

Chris Wheland
Bill Simcoe
Tom Dufresne
Garry Nathan
Gerry Moscinski

Action Taken

Garry made a motion to recommend Tom Dufresne in place of Mark Hendricks to the Finance Committee and Bill Simcoe seconded. The motion was approved unanimously.

V. Board self-evaluations

The Authorities Budget Office requires the Board to annually complete self-evaluations. Martin provided copies of previous years evaluations for review. A chart was distributed. Board members should fill out the evaluations and return them prior to the next meeting. Results are aggregated and posted to the Authorities Budget Office website.

VI. Corporation governance principles, policies, and practices

The Albany Pool Communities By-laws states the Board's Governance Committee must annual review the Charter, By-laws, and internal control policies. These are available on the Corporation website.

Martin requested committee members review the by-laws and policies and if any changes are proposed, to bring those changes for consideration at the next meeting.

VII. Other Business

There was no other business at this time.

VIII. Adjournment

Bill Simcoe made a motion to adjourn the meeting and Garry Nathan seconded. The motion was approved unanimously.