

Albany CSO Pool Communities Corporation

Capital District Regional Planning Commission
One Park Place, Suite 102,
Albany NY 12205
Tel: (518) 453-0850

Committee members: Chris Wheland, William Simcoe, Mark Hendricks, Garry Nathan, Gerry Moscinski

Agenda for Finance Committee Meeting

Thursday, August 9, 2018

10:00am

- I. Call to Order/Roll Call
- II. Reading and Acceptance of the June 14, 2018 Minutes*
- III. Proposed FY2018 Budget Modifications*
- IV. Other Business
- V. Adjournment

*requires Committee action

Next meeting
December 13, 2018

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission
One Park Place, Suite 102 | Albany, New York 12205 (518) 453-0850 | (518) 453-0856, fax |
www.cdrpc.org

Minutes of Finance Committee Meeting

Thursday, June 14, 2018

10:00am

Board Members Present:

Mark Hendricks – City of Rensselaer
Garry Nathan – City of Cohoes
Bill Simcoe – City of Albany
Gerry Moscinski – Rensselaer County Sewer District

Also Present:

Martin Daley – CDRPC Staff
Mark Castiglione – CDRPC Staff
Donna Reinhart – CDRPC Staff
Tom White – CDRPC Staff
Mike Miller – APJVT (CHA)
Sean Ward – Village of Green Island
Jeremy Smith – City of Watervliet
Tim Murphy – Albany County Water Purification District

I. Call to Order/Roll Call

Martin Daley called the meeting to order at 10:00am.

II. Reading and Approval of Minutes of May 10, 2018

The minutes were distributed before the meeting. On page three, the sentence, "After a lengthy conversation, the Board made the following action" should be changed to **The Committee recommends the following actions.**

Action Taken

Mark Hendricks made a motion to approve the May 10, 2018 minutes as amended and Garry Nathan seconded. The motion was approved unanimously.

III. Financial Report as of May 31, 2018

Martin worked with Tom White to prepare the financial report. Tom summarized the report and discussed how financials are tracking through 2018.

At the last meeting, in consideration of "Credit projects" that have exceeded LTCP budget estimates, the Committee asked for a summary memo for any and all LTCP projects to date that have exceeded their LTCP budget estimates, their financial impact and past action by the board to accept such expenses. Martin prepared a list of projects the Committee has not determined an approach for projects that have exceeded their LTCP budgets.

Martin provided a summary of each project by budget broken out by community for discussion.

Staff recommended the board establish a clear policy on project overages and project caps. The board discussed a policy that would require a review project overages on a case by case basis to determine if the project meets or exceeds the LTCP scope, and if the project is dispersible through EFC financing.

Action Taken

Garry Nathan made a motion to recommend the board adopt a case-by-case review policy for LTCP projects that exceed their budgets and Mark Hendricks seconded. The motion was approved unanimously.

IV. Proposed FY2018 Budget Modifications

Martin reviewed the proposed FY2018 budget modification for Route 32 with the Committee. The Route 32 project had unanticipated costs and ended up going over the \$1m budget established in the LTCP. The board previously approved exceedances in order to reimburse Watervliet for construction costs. The proposed budget would increase the line for this project to \$56,173.48 to cover the additional expenses received for engineering supervision of construction.

Action Taken

Mark Hendricks made a motion to approve the FY2018 budget with four modifications. The motion failed to gain a second.

The City of Albany requested time to review the project expenses with their Board before taking action.

V. Proposed FY2019 Budget

The proposed 2019 budget was distributed to the Committee before the meeting for review. Martin reviewed the proposed 2019 budget with the Committee to discuss the modifications from 2018. There are no changes to the administration costs proposed for 2019. There are no PCCMP costs for FY2019.

Bill Simcoe suggested increasing the Big C Disinfection and Floatables Control Facility to \$5m.

Action Taken

Garry Nathan made a motion to recommend the FY2019 budget with modifications to the full board and Bill Simcoe seconded. The motion was approved unanimously.

VI. Other Business

There was no other business at this time.

VII. Adjournment

Garry Nathan made a motion to adjourn the meeting and Mark Hendricks seconded. The motion was approved unanimously.

Next Meeting is scheduled for July 12, 2018

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Gerald Moscinski, P.E.

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Hon. Patrick Madden
Hon. Shawn Morse
Hon. Michael Manning
Hon. Daniel J. Dwyer
Hon. Ellen McNulty-Ryan

Designees
William Simcoe, P.E.
Garry Nathan, P.E.
Sean E. Ward
William Smart, P.E.
Jeremy Smith
Chris Wheland

August 6, 2018

Re: APW-06 PCCMP

Board Members of the Corporation,

As you may recall, in June we received an invoice for \$68,516.80 in PCCMP work from the JVT. Because invoices for the sampling program tend to be submitted after a season's analysis concludes and the next fiscal year begins, we tend to run into the next FY for these costs. We had booked the JVT's "#29" invoice, part of 2016 expenses, in FY2018, because the board approved the expenditures in this fiscal year. We did not record it for 2017. Below, find a line item breakdown illustrating the invoice history and programming to contracts. We are well below budget on this program.

Pending approval of APJVT Inv. #31, staff will distribute the invoices to the communities accounting for expected grant income against the invoice total. Invoices will be paid when funds become available.

Best,



Martin Daley

Director of Water Quality Programs/ Albany Pool Communities CSO LTCP Program Manger

APW-06 Implementation of the Post Construction Monitoring System

Engineering													
Vendor	Type	Contract	Invoice	Date	Amount	Grant	Grant Source	Board Approval Date	Invoice Distrib. Date	Total	Total per EWA	Invoice Distrib. Date	EFC Eligible
Albany Pool Joint Venture Team	Engineering	EWA-7 (\$124k)	16999-23	8/11/2015	\$37,212.31			8/13/2015		\$37,212.31	\$107,786.61		Conditioned
Albany Pool Joint Venture Team	Engineering		16999-24	12/9/2015	\$13,381.88			2/11/2016		\$13,381.88			Conditioned
Albany Pool Joint Venture Team	Engineering		16999-25	12/9/2015	\$3,108.03			2/11/2016		\$3,108.03			Conditioned
Albany Pool Joint Venture Team	Engineering		16999-26	4/29/2016	\$54,084.39			5/12/2016		\$54,084.39			Conditioned
Albany Pool Joint Venture Team	Engineering	EWA -9 (\$103.5k)	16999-27	9/7/2016	\$3,036.56			10/13/2016		\$3,036.56	\$76,859.63		Conditioned
Albany Pool Joint Venture Team	Engineering		16999-28	12/6/2016	\$27,310.76			12/8/2016		\$27,310.76			Conditioned
Albany Pool Joint Venture Team	Engineering		16999-29*	1/2/2018	\$46,512.31			1/11/2018		\$46,512.31			Conditioned
Albany Pool Joint Venture Team	Engineering	EWA-11 (\$85k)	16999-31	3/5/2018	\$68,516.80					\$68,516.80	\$68,516.80		Conditioned
<i>*Booked as 2018 expense</i>				Invoice total	\$253,163.04				Community Share	\$253,163.04			

Shares of APW-06	City of Albany	City of Troy	City of Cohoes	City of Rensselaer	City of Watervliet	Village of Green Island
100.00%	58.68%	34.76%	2.74%	2.13%	1.16%	0.53%
Allocation	\$148,556.07	\$87,999.47	\$6,936.67	\$5,392.37	\$2,936.69	\$1,341.76

LTCP Budget	TBD*
Project total	\$253,163.04
*Estimated Capital Plan Value	\$1,875,000

Albany CSO Pool Communities Corporation 2018 Budget

Categories	Approved June, 2018	Proposed Modification	Proposed June, 2018
Revenue			
Grants and Sources other than Community Contributions	FY2018	Proposed Modification	Proposed June, 2018
WQIP Grant - "Regulators" (BMP-6, BMP-07, BMP-08, BMP-09)	\$165,000.00	-	\$165,000.00
NYSDOS Grant - Green Infrastructure Technical Design Guidance	\$50,000.00	-	\$50,000.00
WQIP Grant - Monument Square Green Infrastructure Project	\$317,577.75	-	\$317,577.75
WQIP Grant - Middle Vliet Street Sewer Separation	\$872,656.00	-	\$872,656.00
WQIP Grant - Floatables Control Facilities	\$5,000,000.00	-	\$5,000,000.00
NYSEFC EPG - Columbia Street Phase II	\$78,000.00	-	\$78,000.00
Sub-Total Grants	\$6,483,233.75	\$0.00	\$6,483,233.75
Community Contributions	FY2018	Proposed Modification	Proposed June, 2018
Albany (58.68%)	\$8,555,516.22	\$23,472.00	\$8,578,988.22
Troy (34.76%)	\$5,067,991.54	\$13,904.00	\$5,081,895.54
Cohoes (2.74%)	\$399,490.70	\$1,096.00	\$400,586.70
Rensselaer (2.13%)	\$310,552.99	\$852.00	\$311,404.99
Watervliet (1.16%)	\$169,127.45	\$464.00	\$169,591.45
Green Island (.53%)	\$77,273.75	\$212.00	\$77,485.75
Sub-total Community Contributions	\$14,579,952.66	\$40,000.00	\$14,619,952.66
Less Grants and Other Sources from above	-\$6,483,233.75	\$0.00	-\$6,483,233.75
Net Community Contributions	\$8,096,718.91	\$40,000.00	\$8,136,718.91
Total Net Revenue	\$14,579,952.66	\$40,000.00	\$14,619,952.66
EXPENDITURES			
Programmed Construction Costs Associated with LTCP	FY2018	Proposed Modification	Proposed June, 2018
Middle Vliet Street Sewer Separation	\$849,244.03	-	\$849,244.03
"Big C" Disinfection and Floatables Control Facility	\$2,000,000.00	-	\$2,000,000.00
Marietta Place Stormwater Storage Facility	\$25,000.00	-	\$25,000.00
Investigate Non-CSO Bacteria Sources Along Mill Creek, Poesten Kill, and Wynants Kill	\$50,000.00	-	\$50,000.00
Asset Management Plans	\$60,000.00	-	\$60,000.00
Green Infrastructure Technical Design Guidance	\$30,000.00	-	\$30,000.00
Improvements at up to Eleven Regulators, City of Cohoes	\$21,000.00	-	\$21,000.00
Monument Square Green Infrastructure Project	\$55,258.40	-	\$55,258.40
Improvements at Five Regulators, City of Watervliet	\$10,500.00	-	\$10,500.00
18th Street and Avenue A Weir Improvements, City of Watervliet	\$10,200.00	-	\$10,200.00
Route 32 Green St. Project	\$59,960.99	-	\$59,960.99
Swan Street and Hamilton Street Regulator Improvements, Green Island	\$4,250.00	-	\$4,250.00
Floatables Control Facility for CSO 026 and 30 Outfall (Regulators Maiden, Steuben and Orange Regulators Quackenbush, Jackson and Livingston))	\$8,000,000.00	-	\$8,000,000.00
Hoosick St. Storm Sewer Extension	\$1,050,000.00	-	\$1,050,000.00
Hudson River Water Quality Public Advisory	\$130,000.00	-	\$130,000.00
Outside Community Metering	\$1,500,000.00	-	\$1,500,000.00
Mereline Stormwater Storage Facility	\$100,000.00	-	\$100,000.00
Columbia Street Sewer Separation Phase II	\$100,000.00	-	\$100,000.00
123rd Street Sewer Separation	\$100,000.00	-	\$100,000.00
Modify Bouck Regulator	\$50,000.00	-	\$50,000.00
Sub-Total Construction Costs	\$14,205,413	\$0	\$14,205,413
Corporation Administrative Costs Associated with LTCP	FY2018	Proposed Modification	Proposed June, 2018
CDRPC Coordination	\$160,000.00	-	\$160,000.00
APJVT Engineering Services	\$45,000.00	-	\$45,000.00
General Legal Services	\$75,000.00	-	\$75,000.00
Fiscal Advisors	\$5,000.00	-	\$5,000.00
Sub-total Administrative Costs	\$285,000.00	\$0.00	\$285,000.00
Post Construction Compliance Monitoring Program	FY2018	Proposed Modification	Proposed June, 2018
Post Construction Compliance Monitoring Program	\$76,189.24	\$40,000.00	\$116,189.24
Sub-Total PCCMP Costs	\$76,189.24	\$40,000.00	\$116,189.24
Sub Administration and PCCP	\$361,189.24	\$40,000.00	\$401,189.24
Other Corporation Operations Costs	FY2018	Proposed Modification	Proposed June, 2018
Miscellaneous / Contingency	\$250.00	-	\$250.00
Bank Fees	\$100.00	-	\$100.00
Insurance-General	\$4,000.00	-	\$4,000.00
Audit Services	\$9,000.00	-	\$9,000.00
Sub-total Other	\$13,350.00	\$0.00	\$13,350.00
Sub-Total Administration and Other Costs	\$374,539.24	\$40,000.00	\$414,539.24
Total Costs	\$14,579,952.66	\$40,000.00	\$14,619,952.66
Net Difference	\$0.00	\$0.00	\$0.00

Proposed August 9, 2018