

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission
One Park Place, Suite 102 | Albany, New York 12205 (518) 453-0850 | (518) 453-0856, fax |
www.cdrpc.org

Minutes of Board of Directors Meeting

Thursday, March 8, 2018

10:00am

Board Members Present:

Gerry Moscinski – Rensselaer County Sewer District
Bill Simcoe – City of Albany
Tom Dufresne – City of Albany
Garry Nathan – City of Cohoes
Sean Ward – Village of Green Island
Maggie Alix – Village of Green Island
Mark Hendricks – City of Rensselaer
Chris Wheland – City of Troy
Jeremy Smith – City of Watervliet

Also Present:

Martin Daley – CDRPC Staff
Mark Castiglione – CDRPC Staff
Donna Reinhart – CDRPC Staff
Tim Murphy – Albany County Water Purification District
Mike Miller – APJVT (CHA)
Rob Ostapczuk - APJVT (Arcadis)

I. Call to Order/Roll Call

The meeting was called to order at 10:00am.

II. Reading and Approval of Minutes of February 8, 2018

The meeting minutes were distributed before the meeting and no changes were made.

Action Taken

Maggie Alix made a motion to approve the February 8, 2018 meeting minutes and Garry Nathan seconded. The motion was approved unanimously.

III. Credits and IMA(s) Update

At the last meeting, Martin prepared and distributed a memo regarding the credit mechanism and process to the Board. The memo included proposed actions to resolve the credit and settlement process. CDRPC has been working with the Albany CSO Pool Communities Corporation consultant team, Fiscal Advisors and Hodgeson Russ to develop a program and mechanism to reconcile and satisfy the credits between the communities.

There were concerns raised about the projects costs for Table 7-A projects and whether there will be caps for projects completed on the list. Martin requested board action to determine whether or not to establish cost caps on Table 7-A projects. After some discussion, the board requested Martin provide more details for further discussion at the next meeting.

IV. PCCMP Continuation

Rob Ostapczuk from the APJVT gave a presentation to the Board on the results of the 2017 season sampling program. These results will be submitted to the NYSDEC with the semi-annual report and posted on the CDRPC CSO Website.

V. Corporation Vendor Invoices

Martin requested the approval of the following invoices when funds become available:

- APJVT in the amount of \$7,376.01. Costs includes engineering services to the Corporation
- CDRPC in the amount of \$35,259.92 for program administration

Action Taken

Garry Nathan made a motion to approve payment to all corporation vendor invoices and Sean Ward seconded. The motion was approved unanimously.

VI. Community Invoices

Martin requested approval of the following community invoices:

- City of Rensselaer in the amount of \$2,021.67 for work on investigation of non-CSO bacteria sources along Mill Creek, Poesten Kill and Wynants Kill
- St. Peter's Laboratory in the amount of \$420.00 for work on investigation of non-CSO bacteria sources along Mill Creek, Poesten Kill and Wynants Kill

- Precision the amount of \$5,800.00 for pipeline inspection work on investigation of non-CSO bacteria sources along Mill Creek, Poesten Kill and Wynants Kill
- CHA in the amount of \$26,479.08 for design work for the BMP-12, Modification of the Bouck Regulator, City of Albany

Action Taken

Sean Ward made a motion to approve the community invoices and Chris Wheland seconded. The motion was approved unanimously.

VII. Website Development, Scope RFP

The RFP was published on the Contract Reporter on Friday. The deadline to respond is April 5 and questions are due a week prior. Martin would like to set up a committee to evaluate the RFPs. Sean Ward, Chris Wheland and Mark Hendricks volunteered to sit on the Committee. Once the RFPs are received, Martin will distribute the RFPs and a rating/comments form via drop box.

VIII. Potential CDRPC Staff Change

Martin informed the Board that Magdy Hay, who has worked at CDRPC on a part time basis as the Financial Officer, will no longer be able to continue his work for CDRPC for the CSO project. CDRPC will be looking to fill the part time position and plans to solicit firms or individuals to assume these duties. The position is estimated for 6-8 hours a week. Martin will keep the Board up to date on the hiring process.

IX. Other Business

Bill Simcoe and Mike Miller gave the Board a preview presentation on the Beaver Creek Clean River Project (AKA "STCF-03, the "Big C" Satellite Treatment and Floatables Control Facility). The presentation is almost ready for wide spread public public outreach. The presentation has been made to the Water Board, several City Council members, and the Mayor's office. Neighborhood Associations and a School PTA are slated for the near future.

Next steps:

- Solicit public input
- Preliminary and final design to be advanced in 2018
- Construction start anticipated in 2019
- Complete construction in 2021

Bill Simcoe also informed the Board that he received 3 bids for the floatables project and has selected a contractor. The City is finalizing contracts and will issue a Notice to Proceed on schedule.

X. Adjournment

Sean Ward made a motion to adjourn the meeting and Garry Nathan seconded. The motion was approved unanimously.

Respectfully submitted,

Donna Reinhart
CDRPC Office Manager

Reviewed and approved by

 01/31/18
Gerry Moscinski
Vice President