**Raise the Age Finance Committee**

January 4, 2018

One Park Place, Suite 102

Albany, New York 12205

**Members in Attendance**

Luke Jacobs, Berkshire Farm

Bob Ryan, CDYCI Counsel

Barbara Mauro, CDYCI Board President

Mike McLaughlin, Albany County

Beth O’Neil, Albany County

**Staff**

Mark Castiglione

Donna Reinhart

**1. Introductions**

**2. Recap of Population Analysis by Cohort**

The analysis is based on current bed day usage at the facility and available bed day information for 16-17 year olds provided by the counties. Four cohorts were examined male/female 15 and under and male/female 16-17 years. Based on current configuration, the facility can accommodate three of the four cohorts. Assuming male cohorts occupy the existing male wing and the closed wing, monthly demand would exceed capacity in half the fifteen months examined.

The female 15 and under cohort would exceed capacity in 9 of the 15 months examined for the 3-bed wing. For the same wing, the female 16-17 cohort from the four counties would exceed capacity in only 3 of the 15 months examined. To accommodate females, there will need to be modifications to the existing building.

**3. Overview of Building Configuration**

Currently there are 13 beds used for male JOs and JDs and a 3 bed pod used for females. The 3 bed pod for females will not be enough and will need to expand either internally or externally. There is a possibility of expanding the 8 bed wing to a 12 bed wing, which will give more cushion for the two male cohorts. If considering another female wing, it is uncertain where that will go.

**4. Update on Committee Work**

Building Committee

The Committee all agreed to take a conservative approach based on population analysis and look at the current facility to accommodate all four cohorts, whether it be internal modifications or an expansion using the current facility

An engineering study will need to be done in order to figure out how to do internal modifications and a possible addition to the facility. An RFP for a facility assessment will be prepared however there needs to be discussion with Albany County regarding who issues the RFP.

**5. RTA Expenses and Per Diem Rate**

The recommended option for the per diem rate anticipates RTA expenses but calculates the revenues based exclusively on a 75% utilization rate of the 16 bed facility. For this option, the rate for participating counties would be $675.35, an increase of $61.81 or 10% over the 2017 rate. For external user counties, the rate would be $685.35 which includes a $10 surcharge. Of the proposed 2018 rate, $81 are RTA expenses and should be eligible for 100% reimbursement by the State. RTA expenses will be broken out as a component of the per diem rate so that counties can submit for 100% reimbursement for those expenses.

There has been no communication back from OCFS regarding the 2018 per diem rate including RTA expenses. Mark is in the process of scheduling a meeting with OCFS Budget Director to discuss further.

**6. Financing RTA Capital Project**

The State says expenses for Capital expenditures are reimbursable, however they have not identified how at this point. How the State reimburses for these expenses will determine how loans are acquired. Bob Ryan suggested the possibility of short term bridge loan or lease loan. However, a discussion with Albany will need to be had regarding a longer term lease. A short term bridge loan would require a longer lease with Albany County.

**7. Age Appropriate Services Costs**

Currently, educational services are provided and funded by the South Colonie School District. However, additional services such as vocational training for 16 and 17 year olds need to be developed. Youth rehabilitative services will operate under the Program Treatment Module. It is unclear at this time if South Colonie School will be the only services providing educational programs. Additional services will require additional staff

There will be added costs in running the facility for age appropriate services such as academic transition plans, vocational training substance abuse treatment. Additional services also require additional staff which adds to the costs.

**8. Issues Requiring Clarification or Additional Information**

We need additional clarification from the State regarding reimbursement

Additional discussions need to be had with Albany County regarding longer term lease agreement between Albany County and CDYCI.