

Capital District Youth Center, Inc.
Board Meeting
Wednesday, January 20, 2016
Capital District Regional Planning Commission
One Park Place, Suite 102
Albany, NY 12205

Members Present: William Connors, Lucille McKnight, Laura Bauer, Fred Acunto, Steven Bayle, John Lockwood, Barbara Mauro

Members Absent: Stan Brownell

Staff: Rocco Ferraro & Donna Reinhart

Advisory: Gene Terry, Facility Director

Presiding: Fred Acunto, President called the meeting to order at 10:30am

1. Welcome & Introduction of Guests

Michael Cashin from the Albany County Department of Children, Youth & Families was in attendance.

2. December 16, 2016 Meeting Minutes

The minutes were distributed before the meeting and no changes were made.

Action Taken

Barbara Mauro made a motion to approve the meeting minutes and Laura Bauer seconded. The motion was approved unanimously.

3. Financial Statement through December 31, 2015

The financial statement represents activities through December 31, 2015. The revenues are at 123% and expenses are at 97%. The revenues are high due to higher utilization rates than was projected for the year. As a result, there will be a large surplus that will be distributed back to the counties based on usage during 2015 upon approval of the final 2015 audit.

A final unaudited financial statement will be provided to the Board at the March meeting. The audited financial statement will be presented to the Board at either the May or July, 2016 Board meeting.

Action Taken

Lucille McKnight made a motion to approve the financial statement Steve Bayle seconded. The motion was approved unanimously.

4. Facility Usage: 2015 Monthly Facility Usage

The facility was operating in December 2015 at 72.2% which is slightly lower than 2014 at 84.1%. For the year the, the utilization was 79%; higher than 2014 at 67.1%. Gene Terry added that as of yesterday, the facility is at 69% occupancy rate for January.

5. Meeting with Albany County Re: Facility Ownership Next Steps

On January 12, 2016 a meeting was held with representatives from Albany County to introduce the issues associated with transition of ownership of the Secure Detention Facility to Albany County in February, 2017. Rocky, Michael Hall, Lucille McKnight and Bill Connors also participated in the meeting.

Rocky outlined the primary issues that needed to be addressed including the County agreements with Rensselaer, Saratoga and Schenectady that will expire at the time the bonds are paid, the Operations Agreement with Berkshire Farm that expires on December 31, 2016, the role CDYCI will have moving forward and the management agreement with CDRPC.

The next step is for Albany County to begin internal discussions and report back to Rocky as the issues are addressed. At the first meeting with Albany County in May, 2014, they indicated they wanted to maintain the current policies with a seamless transition.

Rocky will update the Board once Albany County makes their decision.

6. Discussion with Mike Cashin Re: Juvenile Detention Assessment Initiative

Michael Cashin is the Albany County Coordinator of the Juvenile Detention Alternatives Initiative with the Albany County Department of Children, Youth & Families. Michael provided the Board detailed information about the Juvenile Detention Alternatives Initiative, including the Initiative's core strategies and best practices and a sample quarterly JD detention report. Michael also provided a 1 page description of the Capital Regional Youth Justice Team and their efforts. The Justice Team works along with the JDAI Initiative.

The JDAI Initiative was launched in the 1990s by the Anne E. Casey Foundation. In 2007, Albany County began to adopt and implement many of the Casey strategies and approaches. In 2013, New York State began moving toward statewide adoption of the

Casey model to build a smarter, fairer and more effective juvenile system. Albany was chosen as one of the six original demonstration Counties. Implementation of the Casey model is an ongoing process involving a series of steps built on 8 Core principles, one of which is to “Improve Conditions of Confinement” through regular and routine inspections of Secure Detention facilities. Visits have begun at 5 of the secure detention facilities in the state including the Capital District Secure Detention facility.

Michael informed the Board that as part of the JDAI program, there is a visit going on right now at the Capital District Secure Detention facility.

7. Facility Operation/Agency Report

Gene Terry informed the Board that Nick, the maintenance man that has been employed at the facility for 15 years is very ill and in the hospital. Gene does not expect him to recover (Post meeting note: Nick passed away the day following the Board meeting). Gene has taken over the maintenance responsibilities at the facilities but plans to look for a replacement at the end of the month.

There have been numerous site visits by the JDAI team at the facility which have been positive and going well so far.

8. Other Business

There was no other business at this time.

9. Next Meeting Date

The next Board meeting is scheduled for Wednesday, March 16, 2016 at 9:30am.

Adjournment

Lucille McKnight made a motion to adjourn the meeting and Barbara Mauro seconded. The motion was approved unanimously.

Respectfully submitted,

Lucille McKnight
Secretary