

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission
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www.cdrpc.org

Minutes of Board of Directors Meeting

Thursday, May 11, 2017

Board Members Present:

Bill Simcoe – City of Albany
Chris Wheland – City of Troy
Mark Hendricks – City of Rensselaer
Garry Nathan – City of Cohoes
Jeremy Smith – City of Watervliet

Also Present:

Martin Daley – CDRPC Staff
Mark Castiglione – CDRPC Staff
Magdy Hay – CDRPC Staff
Donna Reinhart – CDRPC Staff
Tim Murphy – Albany County Sewer District
Maggie Alix – Village of Green Island
Dave Dressel – City of Watervliet
Mike Miller – APJVT (CHA)

I. Call to Order/Roll Call

Jeremy Smith called the meeting to order at 10:30 am.

II. Reading and Approval of Minutes of April 13, 2017

The minutes were distributed prior to the meeting. No changes were made.

Action Taken

Maggie Alix made a motion to approve the April 13, 2017 meeting minutes and Chris Wheland seconded. The motion was approved unanimously.

III. Distribution of Financial and Statement of Accounts as of 4/30/17

Magdy Hay went over the financial report through April 2017 with the Board. The report included the financial status as of end of April, actual vs 2017 overall budget and the communities balance status as of April 30, 2017. The report was distributed to the Board prior to the meeting.

IV. Report from Governance Committee

a. Document Retention and Destruction Policy

The Governance Committee met prior to the meeting and recommended the full Board adopt the Document Retention and Destruction Policy as amended that was presented.

Action Taken

Bill Simcoe made a motion to adopt the Document Retention and Destruction Policy and Garry Nathan seconded. The motion was approved unanimously.

b. Real Property Disposition Policy

The Governance Committee met prior to the meeting and recommended the full board adopt the Real Property Disposition Policy as presented.

Action Taken

Maggie Alix made a motion to adopt the Real Property Disposition Policy and Mark Hendricks seconded. The motion was approved unanimously.

V. Vendor Invoices

Staff requested approval of the following invoices to be paid. Barton and Loguidice to be paid now and the remainder when funds become available.

- Beveridge & Diamond through February, 2017 in the amount of \$2,684.77
- Barton and Loguidice through November 2, 2016 in the amount of \$3,816.73
- CDRPC through March 31, 2017 in the amount of \$43,846.60
- Fiscal Advisors request for Payment 5 in the amount of \$3,145.00

Action Taken

Mark Hendricks made a motion to approve payment to Barton and Loguidice now and the remaining consulting invoices when funds are available and Bill Simcoe seconded. The motion was approved unanimously.

VI. EFC Update

Martin encouraged all communities to go through EFC for funding since there is more money available for projects listed on the IUP. The Board is proposing to list Albany County as the lead for IMG process on behalf of the Albany Pool Communities. The City of Watervliet has a meeting scheduled with ECC to discuss financing.

VII. 2017 PCCMP Sampling Season

This year will mark the third year of sampling. Last year the cost for sampling was about \$103,000 and Martin expects the cost to drop moving forward. There has been an additional sampling included by East Greenbush Waste Water Plant for fecal coliform.

Martin is requesting the Board to authorize execution of extra work authorization.

Action Taken

Garry Nathan made a motion to authorize the extra work authorization and Bill Simcoe seconded. The motion was approved unanimously.

VIII. BMP-06 Update

Upon investigating the pipe replacement project, the best idea is to not replace but to remove the orifice and inform DEC. DEC wanted an investigation of the regulator and requested 25th Street to be blocked. A letter is being submitted to DEC committing to blocking the bypass and the project will be complete.

IX. Consolidated Funding Applications

Martin informed the Board that there is more money available in CFA this year. There are 4 projects coming up that will be a good idea to submit. Martin would like to get a list of projects coming up in the next couple of years for WQIP possibilities.

X. Other Business

Martin announced that he needs all credit sheets from the communities.

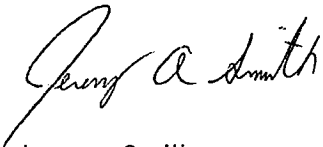
XI. Adjournment

Bill Simcoe made a motion to adjourn the meeting and Garry Nathan seconded. The motion was approved unanimously.

Respectfully submitted,

Donna Reinhart
CDRPC Office Manager

Reviewed and Approved by



Jeremy Smith
Secretary, Albany CSO Pool Communities Corporation