

# ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission  
One Park Place, Suite 102 | Albany, New York 12205 (518) 453-0850 | (518) 453-0856, fax |  
www.cdrpc.org

## Minutes of Board of Directors Meeting Thursday, September 14, 2017

### Board Members Present:

Richard Lyons – Albany County Water Purification District  
Gerry Moscinski – Rensselaer County Sewer District  
Bill Simcoe – City of Albany  
Mark Hendricks – City of Rensselaer  
Garry Nathan – City of Cohoes  
Jeremy Smith – City of Watervliet  
Sean Ward – Village of Green Island  
Chris Wheland – City of Troy

### Also Present:

Martin Daley – CDRPC Staff  
Mark Castiglione – CDRPC Staff  
Magdy Hay – CDRPC Staff  
Donna Reinhart – CDRPC Staff  
Andrew Gillcrist – CDRPC Staff  
Tim Murphy – Albany County Water Purification District  
Maggie Alix – Village of Green Island  
Dave Dressel – City of Watervliet  
Mike Miller – APJVT (CHA)

### I. Call to Order/Roll Call

Richard Lyons called the meeting to order at 10:00am.

### II. Reading and Approval of Minutes of August 10, 2017

The minutes were distributed prior to the meeting. Rich Lyons made one change to the minutes. Under #8 **Wet Weather Discharge Tasks** the last sentence should read: *"in the absence of exact flow measurement of volume, the table may help communities meet the requirements of **SPRTK.**"*

### **Action Taken**

Sean Ward made a motion to approve the August 10, 2017 meeting minutes as corrected and Mark Hendricks seconded. The motion was approved unanimously.

### **III. Consultant Invoices**

Staff requested approval of the following invoices to be paid when funds become available.

- Acadia Insurance Company for Policy Renewal in the amount of \$404.00
- Barton and Loguidice through July 22, 2017 in the amount of \$6,578.28

### **Action Taken**

Jeremy Smith made a motion to approve payment for the consultant invoices and Garry Nathan seconded. The motion was approved unanimously.

### **IV. Review Financial Statements through August 31, 2017**

Magdy Hay reviewed the financial report through August 31, 2017 with the Board. The report included the financial status as of the end of August, actual vs 2017 overall budget and the communities balance status as of August 31, 2017. The report was distributed to the Board prior to the meeting. Magdy and Martin urged the communities to send all previously submitted LTCP project records to CDRPC so we can close 2017.

### **V. COOL Insurance Proposal**

Martin received the Public Official Liability Renewal proposal for the term 09/14/17 – 09/14/18. The proposal included three quotes to increase the non-monetary defense costs coverage:

- Option 1 – Non-Monetary Coverage – Defense Only - \$50,000/\$100,000
- Option 2 – Non-Monetary Coverage – Defense Only - \$100,000/\$100,000
- Option 3 – Non-Monetary Coverage – Defense Only - \$100,000/\$200,000

Sean Ward suggested choosing Option 3 which offers the highest coverage in the event of a mishap. The higher limits of coverage only amounts to a slight, 7% increase, in premium for the current coverage.

### **Action Taken**

Bill Simcoe made a motion to choose Option 3 of the Public Official Liability Coverage and Chris Wheland seconded. The motion was approved unanimously.

Bill Simcoe made a motion to pay COOL \$3,808 to renew the Public Official Liability insurance. Sean Ward seconded. The motion was approved unanimously.

## **VI. Credit Resolution Status**

Martin has been working with Joe Scott to develop a credit plan that communities can use to settle credits through the Corporation. Joe is still working on the credit plan and once complete will get Martin the plan to bring to the full Board for discussion.

## **VII. Project Updates**

### **a. Outside Community Metering, Troy, Completed Plans & Specs:**

**10/01/2017** - The project is moving along, developing preliminary layout and is expected to meet the deadline.

### **b. Hoosick St. Sewer Extension, Troy, Completed Plans & Specs: 10/01/17-**

The project is moving along, planning and designing now and all east/west runs are done. The project expects to be completed on time.

**c. Floatables Control Facility for CSO 026 Outfall** – Plans and Spec Will be submitted on-time.

**d. Floatables Control Facility for CSO 030 Outfall** - Plans and Spec Will be submitted on-time.

**e. Asset Management Plans, Task Completion Date: 12/01/17-** The City of Albany is nearly complete. Cohoes is moving along. Watervliet and Green Island have made substantial progress mapping, and will seek vendors to tie the Plan together.

## **IX. Semi-Annual Report**

The report was distributed prior to the meeting. Martin is looking for some projects Run-Off Reductions to report. Martin informed the Board that he will be submitting the Semi-Annual report today to DEC.

## **X. Communications**

Mark requested pictures from the communities for in the event of another media story of the CSO program. It was also suggested building a more robust website to give the public more information on projects and community education in a more effective way. The website would be stand alone and not linked to CDRPC's website. We may need to contract with a web designer. Mark and Martin will look further into

finding the best cost-effective way to go about building a new website and update the Board at the next meeting.

**XI. Other Business**

A WQIP or DOS grant may be an option for grant money for the new website project.

An RFP was sent out for general legal services. The deadline is September 22, 2017 and Martin will update the Board at the next meeting.

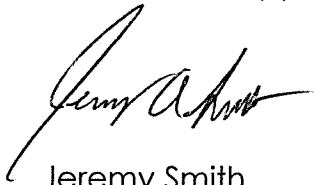
**XII. Adjournment**

Sean Ward made a motion to adjourn the meeting and Bill Simcoe seconded. The motion was approved unanimously.

Respectfully submitted,

Donna Reinhart  
CDRPC Office Manager

Review and Approved by

A handwritten signature in black ink, appearing to read "Jeremy Smith", written over a horizontal line.

Jeremy Smith  
Secretary