

ALBANY CSO POOL COMMUNITIES CORPORATION

**CAPITAL DISTRICT REGIONAL PLANNING COMMISSION
ONE PARK PLACE, SUITE 102,
ALBANY NY 12205
TEL: (518) 453-0850**

AGENDA FOR BOARD OF DIRECTORS ANNUAL MEETING THURSDAY, DECEMBER 8, 2016 11:00AM

- I. Call to Order/Roll Call
- II. Reading and Approval of Minutes of November 16, 2016*
- III. Reports from Committees
 - a. Audit Committee
 - i. Audit Report*
- IV. Draft IRS 990 filing & New York State Charities' Form 500 filing*
- V. Annual Report
 - a. Mission Statement and Measurement Report
 - b. Procurement Report
 - c. Real Property Report
 - d. Risk Assessment Report
- VI. CSO Financial Reports for period ended 9/30/16
- VII. Change in Checking Account Signatory*
- VIII. Designation of Corporation Contract Officer*
- IX. Designation of Corporation "preparer" and "certifier" for PARIS reporting*
- X. Revised CDRPC Contract For Services*
- XI. Vendor Invoices*
- XII. Other Business
- XIII. Adjournment

*requires board action

Next meeting January 12, 2017 at 10am