

Albany CSO Pool Communities Corporation

Capital District Regional Planning Commission
One Park Place, Suite 102,
Albany NY 12205
Tel: (518) 453-0850

Minutes of Board of Directors Meeting Thursday, October 13, 2016

Present:

Martin Daley – CDRPC Staff
Rocco Ferraro – CDRPC Staff
Donna Reinhart – CDRPC Staff
Richard Davis – Beveridge & Diamond
Mike Miller – Albany Pool Joint Venture Team (CHA)
Bill Smcoe – City of Albany
Tim Murphy – Albany County Sewer District
Chris Wheland – City of Troy
Garry Nathan – City of Cohoes
Jeremy Smith – City of Watervliet
Dave Dressel – City of Watervliet
Gerry Moscinski – Rensselaer County Sewer District
Sean Ward – Village of Green Island
Maggie Alix – Village of Green Island
Mark Hendricks – City of Rensselaer

I. Call to Order/ Roll Call

Gerry Moscinski called the meeting to order at 11:00am

Annual Meeting Agenda Items

II. Election of Officers

Per Article IV of the corporation by-laws, officers are elected for a 3 year terms. Officers of the Board were elected at the first meeting of the Corporation in June, 2015. There is no need to take action at this time.

III. 2017 Regular Meeting Schedule

A list of the proposed dates for the 2017 meetings were distributed before the meeting. The meetings are scheduled for the second Thursday of the month at 11:00am.

The July and November meeting dates listed were incorrect. The correct dates are July 13 and November 9.

Sean Ward suggested amending the notice for start time of all meetings so each meeting can start immediately following the previous one. Martin will contact council to obtain their opinion on advertising all meetings at once and requirements of the Open Meetings Law. He will revise the dates and times of the meetings to be distributed at the next meeting, and if possible, develop a revised schedule with start times.

Action Taken

Sean Ward made a motion to table the 2017 meeting schedule so it can be modified and presented at the next meeting and Garry Nathan seconded. The motion was approved unanimously.

This concluded the business conducted for the Annual Meeting Portion of the Meeting.

IV. Reading and Approval of Minutes of September 8, 2016

The minutes were distributed prior to the meeting and no changes were made.

Action Taken

Bill Smcoe made a motion to approve the September 8, 2016 minutes and Mark Hendricks seconded. The motion was approved unanimously.

V. Contracts and Extra Work Authorizations

a. Albany Pool Joint Venture Team

There was no update at this time. The revised Contract has not been sent to CDRPC as of yet.

Action Taken

Jeremy Smith made a motion to table discussion on the Albany Pool Joint Venture Team contract until it is finalized. Chris Wheland seconded. The motion was approved unanimously.

b. Capital District Regional Planning Commission

Martin distributed the redline CDRPC Contract to the Board to highlight the changes that were made since the last draft was distributed and the board requested changes at the September meeting. Contract termination language and terms were modified. Some format and text edits were also made to clarify

role of "Client" and "Contractor". The contract shall be in effect for one (1) year from the date of execution by the President.

Communities will need to execute the Acknowledgement of Consent for the assignment to the Albany CSO Pool Communities Corporation the communities' rights and obligations under the Municipal Cooperation Agreement dated February 8, 2007 and the Corporation's entry into the Agreement For Professional Services, with the Capital District Regional Planning Commission prior the execution by the President.

Action Taken

Sean Ward made a motion to authorize the President to execute the contract with ODRPC once all the Acknowledgement of Consent have been executed and Bill Smcoe seconded. The motion was approved unanimously.

VI. City of Watervliet August Bohl Invoice

The City of Watervliet has submitted documentation for expenditures for the project GI-05, Route 32 Green Infrastructure Project. In order to meet project deadlines, the city completed the design phase of the project and has begun construction. On September 6th the City received a payment request from Weston Sampson for August Bohl Construction in the amount of \$192,215.88.

It was anticipated that both Albany and Troy would have closed on EFC financing by this date. However, only Troy has closed. The City of Watervliet has informed the Board that a delay in paying the contractor could delay the project and add costs next year.

In order to keep the project moving, staff requests that the board authorize wiring \$95,000 of the Corporation's Funds to the City of Watervliet for payment of a portion of the August Bohl invoice.

Action Taken

Chris Wheland made a motion to authorize \$95,000 to be wired from the Corporation account to the City of Watervliet to pay for the first invoice from August Bohl. Sean Ward seconded the motion. The motion was approved unanimously.

VII. Consultant Invoices

Martin requested approval for the following invoices upon payment from NYDOS

- Barton & Loguidice through August 9, 2016 in the amount of \$14,341.45
Costs include reimbursable expenses for the GI Code Audit (GI-07); GI Technical Design Guidance (GI-09).
- Beveridge & Diamond through August, 2016 in the amount of \$21,635.86
Costs include expenses for legal coordination.
- APJT through July, 2016 in the amount of \$28,949.56 for general technical support, MMP, OM&I, Discharge Notification, POCMP.

- Fiscal Advisors through June, 2016 in the amount of \$3,700.00 for financial advising.
- COOL Insurance Brokerage for annual period beginning September 14, 2016 in the amount of \$3,978.00 for general liability and public officers insurance.

Action Taken

Sean Ward made a motion to approve payment of all consultant invoices and Mark Hendricks seconded. The motion was approved unanimously.

VIII. Credits Update

Martin is working with Jeanine, Mike Miller, and Magdy Hay on the credits and expect to have more information at the November meeting. Timing is critical because staff is collecting and finalizing credits to complete the FY2016 Audit.

IX. Other Business

Martin updated the Board on a new EFC grant program called the Integrated Solutions Construction Grant Program. Eligible projects are those already in the Intended Use Plan, making the incorporation of GI into LTCP projects listed on the IUP attractive for this Grant.

The quarterly DEC meeting is scheduled for 1:30pm and Martin announced that Board members are welcome to attend.

X. Adjournment

Sean Ward made a motion to adjourn the meeting and Garry Nathan seconded. The motion was approved unanimously.

The meeting adjourned at 12:00pm.

The next LDC meeting is scheduled for Thursday, November 10 at 11:00 am.

Respectfully submitted,

Jeremy Smith, Secretary

