

## COMMISSION MEETING

July 20, 2011

CDRPC Conference Room

One Park Place, Suite 102

Albany, New York 12205

### MINUTES

**PRESENT:** Bill Bruce, John Graziano, Lucille McKnight, Judy Breselor, Stan Brownell, Mike Stammel, Fred Acunto, Phil Barrett, John Murray, Paul Sausville, Gary Hughes, Barbara Mauro

**ABSENT:** John Brown, Michael Whalen, Leon Fiacco, James Shaughnessy, Jason Kemper, Robert Godlewski, Michael Petta, David Vincent

**PRESIDING:** Bill Bruce, Vice Chair, called the meeting to order at 8:35 am.

#### 1. Welcome/Introduction of Guests

There were no guests in attendance.

#### 2. May 25, 2011 Meeting Minutes

The minutes were distributed before the meeting. No corrections were made.

##### Action Taken

Jack Murray made a motion to approve the minutes and Lucille McKnight seconded. The minutes were approved unanimously.

#### 3. Financial Statement through June 30, 2011

The financial statement represents activities through June 30, 2011. The revenues are at 52.4% and the expenses are at 43.7%. There is approximately \$116,493 cash in the bank and outstanding receivables totaling \$119,684.

Invoices were sent to each of the four counties and the second quarter invoices were prepared for the CDYCI, Combined Sewer Overflow, Water Quality, and the UPWP work programs.

##### Action Taken

Lucille McKnight made a motion to approve the Financial Statements as presented and Stan Brownell seconded. The motion was approved unanimously.

#### 4. 2012 Proposed Preliminary Budget

The adoption of the Preliminary Budget will allow us to send out the Commission's request for next year's county contributions. The counties are preparing their FY 2012 budgets and need to receive our budget request for inclusion in their budget proposals. The 2012 proposed budget is 1.6% greater than the 2011 budget.

Each county's assessment is based on its proportionate share of the population adjusted every ten years to reflect the decennial census per the inter-municipal agreement establishing the Commission. Due to the changes in the 2010 Census, the 2012 proportionate share per county will be adjusted appropriately. Albany County's contribution will change from \$76,197 in 2011 to \$74,590 in 2012, Rensselaer County will change from \$39,458 in 2011 to \$39,091 in 2012, Saratoga County will change from \$51,900 in 2011 to \$53,847 in 2012 and Schenectady County will change from \$37,911 in 2011 to \$37,938 in 2012. The county contributions have steadily gone down since 2002.

The CSO LTCP study was submitted to DEC on June 30 and we are anticipating a continued role. A shared municipal services grant from the New York State Department of State will be sought to investigate inter-municipal management structure options and it is anticipated that CDRPC will manage the study.

The Department of Health grant involves work CDRPC is undertaking as a sub contractor to the Capital Region Community Gardens. We will be entering the second year of a three year grant and our focus will be to evaluate opportunities to create more walkable communities.

The health insurance for 2012 assumes a 15% increase in health premium costs and the NYS Retirement assumes that the 2013 rate will be approximately 8% higher than the 2012 rate payable in December.

In order to balance the proposed preliminary budget, \$49,284 will be taken from the Unreserved Fund Balance account which had a balance of \$315,504 on January 1, 2011. For the 2011 budget, it was anticipated that \$30,000 would be taken from the Unreserved Fund Balance, however the amount will likely be closer to \$10,000.

#### **Action Taken**

Jack Murray made a motion to approve the Proposed 2012 Preliminary Budget as presented and Lucille McKnight seconded. The motion was approved unanimously.

#### **5. HUD Sustainable Communities Regional Planning Grant**

The US Dept of HUD recently announced the release of a second round of funding for the Sustainable Communities Regional Planning Grant Program. The advanced NOFA indicates that \$67 million will be available to support two parts, a pre-application and full application submittal.

The grant program is designed to create and support regional plans and integrate housing, land use, economic and workforce development, climate change and energy efficiency, and transportation and infrastructure investments.

The NOFA outlines three geographic ranges. The Capital Region falls under the Large Metropolitan Region category which includes those metropolitan areas with a population greater than 500,000. The minimum grant amount is \$500,000 and maximum is \$5,000,000. We anticipate applying for a grant of up to \$3,000,000. The grant period shall not exceed 36 months.

CDRPC will be the lead applicant along with a strong consortium partnership that includes the four principal cities, the four counties, the CDTC, CEG, the Capital Region Affordable Housing Partnership, and the University at Albany. Other partners, including the Government Law Center, State agencies and non-profit organizations, have expressed strong support and willingness to assist in the preparation of the Regional Plan.

Upon the review of the pre-application by HUD to confirm eligibility, HUD will notify applicants to submit a full application, which will include the program narrative and related forms. The tentative pre-application deadline is July 21. The full application deadline will be 30 to 45 days after the pre-application deadline. The final NOFA has not been released yet.

Rocky is seeking Commission approval to submit a pre-application to HUD for a Sustainable Communities Regional planning grant and to proceed with the full application.

Bill Bruce requested that a copy of the pre-application and a list of the partners involved be sent to each commission member. Rocky will send out that information once the pre-application is submitted.

#### **Action Taken**

Judy Breselor made a motion to authorize Rocky to move forward with the submittal of the pre-application to HUD and Fred Acunto seconded. The motion was approved unanimously.

#### **6. 2010 Decennial Census Presentation**

Rocky gave a presentation outlining the additional demographic data associated with the recently released data from the 2010 Decennial Census.

A copy of the presentation is included.

#### **7. LTCP – CSO Update**

The draft LTCP was submitted to NYS DEC on June 30, 2011. Extensive sampling and modeling efforts have been undertaken as part of this study, which resulted in a series of surprising conclusions regarding the effects of Combined Sewer Overflows on the Hudson River and the best methods of positively impacting water quality. It is expected that improvements to the continuous sources of bacteria of the River, such as waste water treatment plants, tributaries and headwaters, will provide more effective bacteria-based water quality improvements than reductions in intermittent CSO wet weather discharges.

The cost of the project is approximately \$110 million, which the six communities are responsible for. The recommended LTCP elements include; Disinfection - \$16 million, BMPs/System Optimization - \$15.7 million, Sewer Separation Projects - \$32.1 million, Floatables Control Facilities - \$25.8 million, Tributary Enhancements - \$2.8 million and Additional Pool-Wide Projects - \$1.5 million.

There is general agreement within the six communities for an inter-municipal strategy to implement the projects identified in the Long Term Control Plan. A Shared Municipal Services grant from the New York State Department of State will be sought to investigate various inter-municipal management structure options. In an attempt to control rate increases, the Plan proposes a 15 year implementation schedule.

Mike Stammel inquired when the communities will be aware of their financial responsibility. Once the plan is approved by DEC, the communities are required to implement the plan.

Fred Acunto inquired if there are potential issues for Saratoga County and those communities upstream to incur costs as part of the LTCP. The LTCP is specific to the Albany Pool Communities. The Town/Village of Waterford has their own LTCP and as long as they continue to implement the plan, there should be limited to no issues upstream.

**8. Staff Activity Report**

Rocky informed the Commission that the Capital District Youth Center, Inc. is in the process of accepting bids for a new roof. The bids are due next Tuesday, July 26, 2011.

**9. Other Business**

There was no other business at this time.

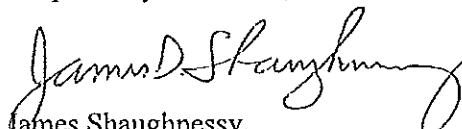
**10. Next Meeting Date**

The next CDRPC Commission meeting is scheduled for October 19, 2011 at 8:30am.

**Adjournment**

Jack Murray made a motion to adjourn the meeting and Gary Hughes seconded. The motion was accepted unanimously.

Respectfully submitted,

  
James Shaughnessy,  
Secretary