

**Albany Pool CSO LTCP Intermunicipal Agreement Board**  
**Board of Directors Meeting**  
**October 8, 2015, 9:00 AM**  
**CDRPC One Park Place, Suite 102, Albany NY**

**Present**

Martin Daley – CDRPC Staff  
Rocco Ferraro – CDRPC Staff  
Donna Reinhart – CDRPC Staff  
Kimberly Moshier - CDRPC Staff  
Richard Davis – Beveridge & Diamond  
Mike Miller – Albany Pool Joint Venture Team (CHA)  
Joe Coffey – City of Albany  
Bill Simcoe – City of Albany  
Garry Nathan – City of Cohoes  
Chris Wheland – City of Troy  
Neil Bonesteel – City of Troy  
Sean Ward – Village of Green Island  
Rich Lyons – Albany County Sewer District  
Tim Murphy – Albany County Sewer District  
Gerry Moscinski – Rensselaer County Sewer District

**I. Call to Order/Roll Call**

Chairman Joe Coffey called the meeting to order at 9:00am

**II. Reading of Minutes of July 9, 2015**

The minutes were distributed before the meeting for review.

**III. Approval of the Minutes of July 9, 2015**

There were no changes to the minutes.

**Action Taken**

Garry Nathan made a motion to approve the July 9, 2015 meeting minutes and Chris Wheland seconded. The motion was approved unanimously.

**IV. CDRPC Scope of Services**

The CDRPC Project Administration Work Plan was distributed to the board as requested by Sean Ward at the last meeting. The scope of services includes the objective, task and project administration budget. The budget includes fringe and other indirect rates. The fringe rate changes each year and is based on the previous year financial audit. Martin noted the fringe rates in the draft would need to be applied to all staff and thus a slight revision in the chart would be necessary.

A few minor changes for format were suggested. Martin will make the changes, and email to the Board.

## **V. Semi-annual Report Capture Data**

DEC has requested capture, run off reduction, and population data to be included with each year-end semi-annual report. The consultant team and CDRPC worked to gather and create a format for the reporting of data for projects completed during 2014. This report requires all six signatures for Pool and District respondents. Capture and run-off reduction data for each calendar year of completed projects information will be submitted with the year-end semi-annual reports,

## **VI. Project Updates**

The City of Rensselaer is moving forward on Partition Street however they are preparing a letter to DEC in case of a delay resulting from the discovery of a stone abutment that is blocking pipe jacking under Amtrak tracks.

Tim Murphy reported that he is working with the west side communities on their sewer system operations and maintenance plans and at this point these plans are in draft form. He is waiting for additional data from the communities to complete the Plans before submission to DEC. The City of Troy shared their draft sewer system operations and maintenance and inspection plans for guidance.

The regulator capacity improvements has 25 – 30 left. The Rensselaer County Sewer District may request a modification request for construction completion to allow for the completion of the Troy pump stations in advance of optimizing regulators for increased flow through the stations.

Through an existing service contract between the Albany Water Board and members of the APJVT, the Water Board negotiated an agreement with the APJVT for preliminary design work associated with Big C. The Albany Water Board prepared a resolution to enter into an Agreement but the Agreement has not been executed yet. Martin suggested the Corporation Board review the Agreement once executed. The Albany Water Board will fund the project until financing comes through from EFC. This project could be applied to the City's "credit balance" for program costs to date.

## **VII. Other Business**

Rich Lyons added that Riverkeeper has released information on their website relating to overflows of the Hudson River after doing a collection run during a wet weather event.

The Board requested the opportunity to send a representative or representatives along with CDRPC and the technical team to quarterly meetings with DEC. Martin reminded the Board that representatives are always welcome at the meetings, especially when a community has a project to discuss with DEC and that all he would need is an hour of advance notice to send the name of the representatives to DEC for a visitor badge.

## **Adjournment**

Sean Ward made a motion to adjourn the meeting and Garry Nathan seconded. The motion was approved unanimously.

The next IMA Board of Directors meeting is scheduled for Thursday, January 14, 2016 at 9:00 AM.

DRAFT