

ALBANY CSO POOL COMMUNITIES CORPORATION

C/O Capital District Regional Planning Commission
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www.cdrpc.org

Minutes of Board of Directors Meeting

Thursday, November 9, 2017

10:30am

Board Members Present:

Richard Lyons – Albany County Water Purification District
Bill Simcoe – City of Albany
Mark Hendricks – City of Rensselaer
Jeremy Smith – City of Watervliet
Sean Ward – Village of Green Island
Chris Wheland – City of Troy

Also Present:

Martin Daley – CDRPC Staff
Magdy Hay – CDRPC Staff
Mark Castiglione – CDRPC Staff
Donna Reinhart – CDRPC Staff
Tim Murphy – Albany County Water Purification District
Tom Dufresne – City of Albany
Maggie Alix – Village of Green Island
Rob Ostapczuk – APJVT (Arcadis)

I. Call to Order/Roll Call

Rich Lyons called the meeting to order at 10:30am. Members of the public included two Skidmore College students.

II. Reading and Approval of Minutes of October 12, 2017

The meeting minutes were distributed before the meeting and no changes were made.

Action Taken

Sean Ward made a motion to approve the October 12, 2017 meeting minutes and Bill Simcoe seconded. The motion was approved unanimously.

III. Reports from Committees

a. Governance Committee

The Governance Committee met prior to the meeting and reviewed the board evaluations. Martin needs authorization from the Board to send to the Authorities Budget Office.

Action Taken

Maggie Alix made a motion to accept the board evaluations and authorize Martin Daley to send to the Authorities Budget Office and Mark Hendricks seconded. The motion was approved unanimously.

IV. CSO Financial Reports for period ended 9/30/17

i. FY2017 direct expenditures

Magdy Hay provided the Board with a spreadsheet summarizing direct expenditures for 2017 by community. Martin asked the Board to review the spreadsheet. The Direct expenditure documentation was distributed Via Dropbox.

The audit has been postponed until November 27th so the expenses need to be worked out and finalized in the next week.

ii. Details of City of Albany Direct Expenses FY2017

Martin summarized the City of Albany direct expenses with Bill Simcoe. The projects included some grant revenue from the DEC Estuary program.

Action Taken

Jeremy Smith made a motion to accept the details of City of Albany direct expenses for 2017 and Mark Hendricks seconded. The motion was approved unanimously.

iii. Details of City of Cohoes Direct Expenses FY2017

Martin summarized the Direct Expenditures for the City of Cohoes. The LTCP estimated cost for the Improvements of regulators in City of Cohoes was \$100k. The low bid on the project was \$159k. The project did receive 85% grant funding through the DEC WQIP. The Grant is administered through the Water Purification District and includes regulator work in Watervliet and Green Island.

Middle Vliet Street Sewer Separation costs were also lower than expected with as much as \$900k in WQIP grant funding.

Action Taken

Bill Simcoe made a motion to accept the details of City of Cohoes direct expenses for 2017 and Sean Ward seconded. The motion was approved unanimously.

iv. Details of City of Watervliet Direct Expenses FY2017

Martin summarized the Direct Expenditures for the City of Watervliet. 18th Street and Avenue Weir – there was a scope modification to work on regulators and perform pipe inspections, after it was deemed pipe replacement was not needed or would not have as much of a CSO value reduction as removal of the orifice plate. The project was budgeted at \$40,000. With construction, engineering fees and legal work, the project was under budget. The construction phase of this project, and the costs of the DEC required inspection work, is subject to the 85% DEC WQIP grant.

Action Taken

Mark Hendricks made a motion to accept the details of City of Watervliet direct expenses for 2017 and Bill Simcoe seconded. The motion was approved unanimously.

v. Details of City of Troy Direct Expenses FY2017

The City of Troy Monument Square was budgeted for \$1 million but construction bids came in for significantly less. The City of City of Troy has not gotten a payment from DEC for reimbursement for the State's 75% share of this WQIP project yet.

Action Taken

Jeremy Smith made a motion to accept the details of City of Troy direct expenses for 2017 and Bill Simcoe seconded. The motion was approved unanimously.

vi. Details of Village of Green Island Direct Expenses FY2017

The LTCP estimated cost for the Swan and Hamilton Regulator projects was. \$20,000. Engineering and construction costs were well under budget for this project. The project is part of an 85% reimbursement on construction costs from the DEC WQIP grant.

Action Taken

Bill Simcoe made a motion to accept the details of Village of Green Island direct expenses for 2017 and Jeremy Smith seconded. The motion was approved unanimously.

Credit Summary

Joe Scott is working with the City of Cohoes and Rensselaer to discuss the scope of the IMAs. Martin is meeting with Joe next week. Martin will communicate with auditors that the summary work is in progress and the communities are working to begin satisfying the credits in FY2018.

V. General Counsel Update

Martin has received an engagement letter from Whiteman, Osterman & Hanna for general legal services. He is working with Whiteman, Osterman & Hanna to finalize the Engagement Letter and will have the letter for board consideration at the December meeting.

VI. Other Business

The required annual reports will be submitted to the Authorities Budget Office once edits are received.

Bill Simcoe is working on getting financing lined up for the City of Albany floatables project by April, 2018. Bill will discuss financing further with EFC.

VII. Adjournment

Sean Ward made a motion to adjourn the meeting and Jeremy Smith seconded. The motion was approved unanimously.

Respectfully submitted,

Donna Reinhart
CDRPC Office Manager

Reviewed and approved by



Jeremy Smith
Secretary