

# Albany CSO Pool Communities Corporation

Capital District Regional Planning Commission  
One Park Place, Suite 102,  
Albany NY 12205  
Tel: (518) 453-0850

## Agenda for Board of Directors Annual Meeting Wednesday, November 16, 2016 2:00pm

### Present:

Martin Daley – CDRPC Staff  
Rocco Ferraro – CDRPC Staff  
Magdy Hay – CDRPC Staff  
Andrew Gillcrist – CDRPC Intern  
Mike Miller – Albany Pool Joint Venture Team (CHA)  
Rich Lyons – Albany County Sewer District  
Bill Smcoe – City of Albany  
Mark Hendricks – City of Rensselaer  
Chris Wheland – City of Troy  
Jeremy Smith – City of Watervliet  
Dave Dressel – City of Watervliet  
Sean Ward – Village of Green Island  
Joe Scott – Hodgson Russ, LLP  
Jeanine Rogers Caruso – Fiscal Advisors

### I. Call to Order/ Roll Call

Rich Lyons called the meeting to order at 2:50PM

### II. 2017 Regular Meeting Schedule\*

Martin Daley presented the 2017 Regular Meeting Schedule to the Board which was distributed prior to the meeting and no changes were made.

#### Action Taken

Jeremy Smith made a motion to approve the 2017 Regular Meeting Schedule and Sean Ward seconded. The motion was approved unanimously.

### **III. Reading and Approval of Minutes of October 8, 2016\***

The minutes were distributed prior to the meeting and no changes were made.

#### **Action Taken**

Chris Wheland made a motion to approve the Minutes of October 8, 2016 and Bill Smcoe seconded. The motion was approved unanimously.

### **IV. Reports from Committees**

#### **a. Governance Committee**

##### **i. Board Evaluations\***

The evaluation surveys are a requirement of Public Authority Law section 2800(1)(a)(15) and 2800(2)(a)(15) and Section 2824(7). The results of the surveys were aggregated and presented to the Finance Committee at a prior meeting. The aggregated, anonymous results of these surveys will be sent to the NYS Authority Budget Office (ABO) and requires Board approval for such action. The Governance Committee recommends the full Board accept the evaluations and submit them to the ABO with the Annual Report material.

#### **Action Taken**

Sean Ward made a motion to accept the Board Evaluations and send to the Authority Budget Office and was seconded by Bill Smcoe. The motion was approved unanimously.

#### **b. Finance Committee**

##### **i. CSO Financial Reports for period ended 9/ 30/ 16**

Magdy Hay presented the Financial Reports for the fiscal year ending 9/ 30/ 16 to the Board. The Reports were distributed to the Board prior to the meeting.

##### **ii. FY2016 direct expenditures**

Magdy Hay presented the CSO Accumulative Cost, Direct Expenditures, Grants and other Income for fiscal year 2016 to the Finance Committee.

##### **iii. Details of City of Albany Direct Exp. FY2016\***

The details of the City of Albany Direct Expenditures for FY2016 were distributed prior to the meeting and previously presented to the Finance Committee by Magdy Hay. The sum of this expenditure is \$2.23m. The Finance Committee recommended the Board approve the City of Albany Direct Expenditures for FY2016.

**Action Taken:**

Jeremy Smith made a motion to accept the recommendation from the Finance Committee to accept the City of Albany Direct Expenditures for Fiscal Year-2016 and was seconded by Mark Hendricks. The motion was approved unanimously.

**iv. Details of City of Watervliet Direct Exp. FY2016\***

The details of the City of Watervliet Direct Expenditures for FY2016 were distributed prior to the meeting and previously presented to the Finance Committee by Magdy Hay. The sum of this expenditure is \$147.5k. The Finance Committee recommended the Board approve the City of Albany Direct Expenditures for FY2016.

**Action Taken:**

Sean Ward made a motion to accept the recommendation from the Finance Committee to accept the City of Watervliet Direct Expenditures for Fiscal Year-2016 and was seconded by Mark Hendricks. The motion was approved unanimously.

**v. Credit Summary\***

The aggregate details of LTCP-eligible community expenditures that have been made prior the execution of the Order on Consent ("Credit projects") and up to and including FY2016 (Projects contained within the Order on Consent's Compliance Schedule) were distributed electronically to all the Board members prior to the meeting. The sum of these expenditures is \$10.08m. Magdy Hay and Martin Daley summarized these expenditures. While the board action does not to settle these cost expenditures at this time, the board must acknowledge that these expenditures should be represented in the financial report as work in process liabilities paid directly by the communities. After some discussion at the Finance Committee, it was decided that while direct expenditures would continue to be validated, the board would accept the expenditures as a general liability. The Finance Committee recommended that the Board approve the credit as work in progress on the balance sheet.

**vi. Modified 2017 Budget\***

The modified 2017 Budget was presented by Magdy Hay during the Finance Committee Meeting. Modifications to the budget had to be made because line items that were not completed in 2016 as planned, had to be moved to the 2017 budget. It was recommended by the Committee that the Board approve the Modified Albany CSO Pool Communities Corporation Proposed 2017 Budget.

**Action Taken:**

Chris Wheland made a motion to accept the modification to the Albany CSO Pool Communities Corporation Proposed 2017 Budget and was seconded by Sean Ward. The motion was approved unanimously.

**V. Albany Pool Joint Venture Team Extra Work Authorization #10\***

Martin Daley presented the Albany Pool Joint Venture Team's request for extra work authorization to the Board. The Extra Work Authorization #10 was distributed to the Board prior to the meeting. The extra work authorization is comprised of engineering assistance associated with the Albany Pool CSO Long Term Control Plan specifically best management practices (BMP) BMP-05, BMP-06, BMP-07, and BMP-08. These are LTCP regulator, weir and pipe projects in Cohoes, Watervliet and Green Island. These projects necessitate coordination with data collected during the development of the LTCP to appropriately size and supervise regulator and weir modifications to increase wet weather flow to County interceptors.

**Action Taken:**

Jeremy Smith made a motion to accept extra work authorization #10 and was seconded by Sean Ward. The motion was approved unanimously.

**VI. City of Watervliet August Bohl Invoice\***

On October 17<sup>th</sup> the City of Watervliet submitted to the Corporation a payment request from Weston Sampson for work completed by August Bohl Construction. This invoice was distributed to the Board Prior to the meeting. The invoice includes documentation for expenditures for the project GI-05 Rte. 32 Corridor and Green Infrastructure Improvements, Payment Application #2. A board resolution is required to authorize payment of this voucher for which the Corporation will invoice the Communities for their respective shares.

**Action Taken:**

Sean Ward made a motion to authorize the invoice contingent on the funds being available. Bill Smcoe Seconded. The motion was approved unanimously.

**VII. Other Business**

Staff is in the process of drafting of the Annual Report, Mission Statement and Measurement Report, and Risk Assessment Reports – reports the Corporation will be submitting to the Authority Budget Office for the first time. The Audit report is also underway with Auditors from West and Company. The Audit report will need to be presented to the Audit Committee and then the Board prior to adoption. The Mission Statement and Measurement Report, and Risk Assessment Reports will be presented to the Board at the next meeting.

There is a press event on Thursday 11/17/16 in Troy to highlight the Monument Square Green Infrastructure Project.

**VIII. Adjournment**

Bill Smcoe made a motion to adjourn. Seconded by Chris Wheland. The motion was unanimously accepted.

Adjourned 3:42PM

\* requires board action

Next meeting Thursday, December 8, 11am

*George A. Smith*