

ALBANY CSO POOL COMMUNITIES CORPORATION

**CAPITAL DISTRICT REGIONAL PLANNING COMMISSION
ONE PARK PLACE, SUITE 102,
ALBANY NY 12205
TEL: (518) 453-0850**

**COMMITTEE MEMBERS: GARRY NATHAN, MARK HENDRICKS, SEAN WARD, BILL SIMCOE,
RICHARD LYONS**

GOVERNANCE COMMITTEE MEETING MINUTES

THURSDAY, OCTOBER 13, 2016

10:30AM

Committee Members Present

Garry Nathan – City of Cohoes

Bill Simcoe – City of Albany

Sean Ward – Village of Green Island

Mark Hendricks – City of Rensselaer

I. Call to Order/Roll Call

Martin called the meeting to order at 10:45am.

II. Reading and Approval of Minutes of July 9, 2015

The minutes were distributed before the meeting. There was one correction made to the spelling of Garry Nathan's first name.

Action Taken

Garry Nathan made a motion to approve the minutes as amended and Sean Ward seconded. The motion was approved unanimously.

III. Corporation Governance Principles, Policies, and Practices

Copies of the Governance Committee Charter, ABO internal assessment guidance, By-Laws, Ethics Policy, Procurement Policy, Whistleblower Policy, and Salary and Compensation Policy were distributed to the Board before the meeting. The Albany Pool Communities Corporation By-Laws states the Board must annually review the Charter, By-Laws, and certain polies. Martin asked the Board to read through the Governance

materials over the next month for a discussion at the next Governance meeting, at which time charter, by-law, and policy changes can be proposed and discussed.

IV. Board Self-evaluations

The Authorities Budget Office recommends that each board member annually perform hi/her own evaluation of the whole board. The evaluation should be conducted confidentially with the results compiled by the governance committee.

Martin provided the evaluation forms to the Board and asked they be submitted back to him shortly for collection and assembly for presentation. Martin will submit the aggregated results to the Authority Budget Office. Only voting, acting designees need to submit evaluations.

V. Other Business

There was no other business at this time.

VI. Adjournment

Sean Ward made a motion to adjourn the meeting and Bill Simcoe seconded. The motion was approved unanimously. The meeting adjourned at 11:00am