

Albany CSO Pool Communities Corporation

Capital District Regional Planning Commission
One Park Place, Suite 102,
Albany NY 12205
Tel: (518) 453-0850

Minutes of Board of Directors Meeting Thursday, April 14, 2016

Present:

Martin Daley – CDRPC Staff
Rocco Ferraro – CDRPC Staff
Donna Reinhart – CDRPC Staff
Jeanine Rogers Caruso – Fiscal Advisors
Mike Miller – Albany Pool Joint Venture Team (CHA)
Joe Scott – Hodgson Russ
Bill Simcoe – City of Albany
Rich Lyons – Albany County Sewer District
Tim Murphy – Albany County Sewer District
Chris Wheland – City of Troy
Garry Nathan – City of Cohoes
Jeremy Smith – City of Watervliet
Dave Dressel – City of Watervliet
Mark Hendricks – City of Rensselaer
Gerry Moscinski – Rensselaer County Sewer District
Sean Ward – Village of Green Island

I. Call to Order/Roll Call

Rick Lyons called the meeting to order at 10:30 AM

II. Reading and Approval of Minutes of March 10, 2016

The minutes were distributed before the meeting and no changes were made.

Action Taken

Chris Wheland made a motion to approve the March 10, 2016 meetings and Sean Ward seconded. The motion was approved unanimously.

III. Consultant Services Expenditures

At the last meeting, the Board requested a more detailed budget showing expenditures to date. Martin provided the Board a spreadsheet showing budget and expenditures for 2016. Martin will provide a quarterly report at the next meeting including a new proposed FY2016 budget to reflect the increase in legal services costs. The 2017 budget will need to be assembled and approved at the June meeting in order to be submitted to the ABO as required by July, 1.

IV. Invoices

Martin provided consultant invoices to the Board prior to the meeting. Martin requested approval for the following invoices:

- Fiscal Advisors for January, February & March 2016 in the amount of \$8,140
- Barton & Loguidice for services through February 2016 in the amount of \$8,312.50
- Beveridge & Diamond for January and February 2016 in the amount of \$47,534.57
- CDRPC for Q3 & Q4 2015 in the amount of \$86,214.34
- Hodgson Russ for December 2015 in the amount of \$3,911.00

Action Taken

Jeremy Smith made a motion to approve payment of all consultant invoices and Sean Ward seconded. The motion was approved unanimously.

V. Credit Update

Martin continues to work with Jeanine Rogers Caruso and Joe Scott on credits due to the communities. Jeanine handed out a memo with an update of financial items and deposits to the CDRPC bank account for the APC projects and a draft spreadsheet with financial requirements. Jeanine went over the financials and credits with the Board and asked for comments or changes.

The next step is to evaluate the credits and create a standard operating procedure on disbursements. Jeanine will continue to work with Joe Scott to reconcile credits and get a clear picture of what communities owe.

Jeremy Smith, Watervliet, had concerns about their contribution. Watervliet expected that the financing would have been in place prior to the beginning of the construction phase of Rt. 32. Thus, the community paid engineering costs for the Rte. 32 project out of pocket. Jeremy felt that the community's engineering costs have exceeded Watervliet's expected 2015-2017 contribution for their share of program costs and that the community has subsequently spent funds set aside for payment of the share towards engineering costs. Martin and Jeanine will work to reconcile contributions and credits and work with Watervliet to make sure that they are able to make program contributions if needed.

VI. Sewage Pollution Right to Know Update

There was a NY Alert meeting on March 21, 2016 announcing new regulations to be released. A new requirement by NY Alert is that every CSO event must be reported including estimated volumes.

Martin will discuss with DEC and the technical team if and how the current website can be modified to automatically report through NY Alert.

VII. Asset Management Plan Updates

The City of Albany is making significant progress with their plan and will share with the other communities. The City of Troy can provide insight to the other communities as well. A meeting will need to be set up to get communities up to speed once Albany has made progress enough to provide guidance.

VIII. Next Round of Post Construction Monitoring Plan Sampling

The plan was submitted to DEC in March, however they have not read the document yet. Martin will discuss today at the meeting with DEC. Additional sampling days may be added to the program, on Tuesdays or Thursdays, so more data can be collected prior to or after wet weather events. This fecal coliform data will be collected solely at RT-9 and processed in house by ACSD at no added cost to the Pool. It will help demonstrate return times after wet weather.

IX. Other Business

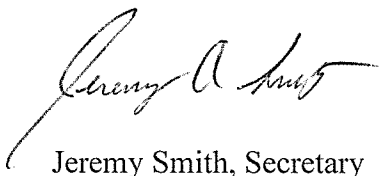
Martin requested that all pending Project Certifications be executed, signed, and given to him today.

X. Adjournment

Chris Wheland made a motion to adjourn the meeting and Sean Ward seconded. The motion was approved unanimously.

The next LDC meeting is scheduled for Thursday, May 12, 2016 at 11:00am. The meeting will be preceded by the Audit Committee meeting.

Respectfully Submitted,



Jeremy Smith, Secretary